

Minutes for the Vestry Meeting April 18, 2024

The meeting was called to order at 7:02 by Mike Schappert an opening prayer was offered.

Present: Warden Wayne Bunker, Warden Mike Schappert, Mary Gilkes, Terry Badura, Jan Humbert, Don Smith and Steven Blanks.

Absent: Marilyn Sullivan, David Bishop

Follow Up Items

Approval of March meeting minutes. **A motion to approve the minutes was made by Jan Humbert and seconded by Terry Badura.** No further discussion followed. **The vote was unanimous in favor.** The motion carried.

Review of past action items:

October 2023	Assignee
See if a locksmith could provide two different sets of keys that could fit the parish house locks.	Dave Bishop – OPEN
April 2024	Assignee
Revise the wedding policy for the Trinity Website	Terry Badura – OPEN

A discussion of church keys followed. Keys for renters only will be replaced. Vestry keys remain the same. If anyone loses a key now, then all Vestry keys must be replaced.

Ongoing Items

Stained glass window

Received final invoice from Maple Leaf Restoration – request for payment. Updated drawings to receive soon. Will make monthly payments soon. Waiting on grant from Diocese once we have the final invoices and work completion. Should be done within next 2 months.

New Items

Terry Badura questioned where is the Action Item for updating the Wedding Policy (which Steven had requested Dave to remove from our website following our March 21st meeting). Terry will edit it, rewrite it, and send to Vestry to be reviewed. She will use Diocesan policy as a model so it is not discriminatory.

Committee Reports

Church School

Jan reported we met on Saturday at 5:00 4/13/24 with older kids. They liked the format, all 4 present, Chinese food, Bingo game, and craft of Bookmarks. Those were in baskets on Sunday for parishioners to take. Littles: Terry reported a huge success on Sunday 4/14/24. Seven children attended and were very excited – music, snack, painted flower pots. It is exciting for us all to watch our church school grow. Pam Bunker plans to be present at each class for consistency through June. Other teachers will assist her. Littles meet next on 4/28/24 and older kids will meet on 5/11/24.

Rental Committee

Jan reported we will have a meeting 4/21/24 to discuss Don's questions and we will send out a follow up policy including minor changes/corrections for the revised copy of the agreement.

Outreach

Jan reported the rummage sale of 4/6/24 was a big success with a profit of 925.82. Bake sale made \$50.81. Steven reminded us all monies will be voted on by Vestry as to how they will be allocated. Wayne has now joined the meeting on-line. Mike reviewed what we have done so far in this meeting. Jan reported that we are forming a rummage sale committee. She announced this in Friday e-news and will include it in announcements on Sunday. Purpose of the committee is to discuss, research, and plan how we would like to have the funds used. It will be brought to Vestry, and voted on. Beth had mentioned 2 possible areas of interest are the food pantry and renovations in the Parish Hall-especially focusing on the curtains. Jan invited Denise Betz, the Shanahans and everyone to join our meeting or give input to the committee. Mike asked if we were ready to make a motion about the bake sale funds to food pantry distribution. Jan said we will wait and maybe we will decide to give even more money to the food pantry! Steven questioned if there's any matching money as well.

Mini Food Pantry

Jan reported Trinity is in charge in April, Fishkill Reformed Church in May, Fishkill Rotary Club in June. If anyone has suggestions of other possible participants, please let her know (it does not need to be a church). Jan thanked Terry for her food collection at the former Steven Amendolas Spa and Terry will invite the Spa to be in charge of the pantry for a month. Jan is also reaching out to Hudson River Housing. Mike questioned if we have months without volunteers will Trinity be responsible. Jan said we may need to close it for July and August if there are no volunteers since it is SDHC' responsibility and not Trinity's.

Buildings & Grounds

18 Old Main Street is ready for new tenants. 3 were proposed to Wardens. Best fit is a couple from Beacon-very good recommendations. Other applicants weren't as desirable. Move-in beginning May.

18 ½ Old Main Street – pest issues. Orkin Pest Control warranties the work for 1 year. Wayne clarified it's not pesticides – Orkin will set up traps in the attic to capture any pesty critters. Don questioned if pets were allowed. Don reminds us application must state “No Pets”. Wayne said Marty will send lease agreement for review. Wayne reported that he and Don installed new shutters on 18 Old Main – Wayne donated them as a memorial gift in memory of Bob Drennan.

From the office:

Ongoing Central Hudson billing issues not resolved. Dave is working on it. Steven clarifies that the 2 sets of numbers won't match the way billing works. Steven and Mike will take an Action Item to work on resolution with Dave.

Fishkill Highway Department will be removing the historical Trinity sign and updating it and painting it according to the required specifications. Will take a week to do-don't know the date yet.

Copy Machine – Steven spoke to Mark, owner of Prompt Business Solutions and was informed that James Haigler was an independent contractor and not an employe of PBS. He solicited opportunities. Mark said James is no longer associated with PBS and reported to Steven that James had stolen \$48,000 from a company in Maryland and also stole \$11,000 from PBS. Steven reported that Trinity will not be going to small claims court to recover our loss from James's actions. Mark, the owner, suggested these solutions. He is motivated to continue to work with us and will provide a collator and folder. Mark will take care of this soon. Don requests if Mark has reported James Haigler to the district attorney. Don states James be reported for sure as a fugitive. Steven will create a new business policy for Dave so this never happens again. Steven clarifies PBS duty is to repair the copier and do service. It is a good copy machine. Let's get the collator now.

Worship:

Jan reports she has not taken any more action for the fall, since we are waiting for more information from the team ministry.

See Appendix A for the 2023-2024 Worship Schedule. Jan has arranged for Supply Priests through the dates shown. Jan noted that the summer time, July and August, worship start time has to be decided by the Vestry

Supply:

- Clergy have been arranged per the attached worship schedule in Appendix A.
- When clergy are not available MP will be led by members of the congregation.

Pastoral Care:

We have three priests who are on call and support us with pastoral care. This is a professional courtesy.

- Rev. Steve Schunk of St. Mary in the Highlands, Cold Spring, NY
- Rev. John Williams of St. Andrews / St. Luke in Beacon, NY
- Rev. Janice Kotuby of The Church of the Resurrection in Hopewell Jct., NY

Warden's Report

Mike suggests we get new speakers so we can hear Wayne on his iPhone. There was a meeting last Thursday with Canon Victor who was a very nice man. The Diocese, Bishop Heyd, and Canon Victor are much in support of the Team Ministry model. Wayne has responded to our questions via email Meeting questions arose:

1. Exact rotation of priests, supply and curator has not been determined yet. It will be a rotation though, at least initially
2. Sharing of Jan and John as the priest duty most likely
3. Costs: insurance and salary seem in line with the Diocese

Next Steps:

1. Respond to Canon Victor and/or Jan and John
2. Invite priests to speak to Vestry
3. If meeting with Vestry is fine, present the team ministry to the parish at a special meeting.

Steven asks who we would invite to Vestry meeting. Mike clarifies we also can invite the retired supply clergy Father Chuck. Mike explains that certain questions can't be answered ahead until we have begun the process. Lots will be regulated as we go along. Jan asks who will do the negotiating. Mike says definitely the Wardens, possibly the Vestry. It's a brand-new concept for the Diocese and us. Canon Victor said in Chicago a similar model is working well. Canon Victor said the Curator position isn't permanent. It will be someone with little experience and that person will learn and move on. Mike thinks it may be an annual contract, but we have to wait and see. Terry reminds us that any arrangement or changes are possible. Wayne asks what if it doesn't work well? Mutual ministry review where priests and Wardens meet and analyze how the year has gone. Wayne does not remember doing mutual ministry reviews for years. Wayne said an arbiter is absolutely necessary. Mike noted Canon Victor mentioned Title IV for extreme cases as this carries weight for the bishop. Steven will look up canon law. Canon Victor said that the mandatory retirement age is 72. The lack of priests is huge. 70 priests for about 250 openings. Rockland County has 12 churches and 2 priests. Wayne asked how we review the Sunday bulletins-especially the list of servers. Wayne does see Fri E-news and announcements. However, someone should be editing the bulletins. Jan reported that John Corrie works very closely with Dave as well as Paul Clayton and Kevin Bean. Steven said the Acolytes and Eucharistic Ministers have a well-defined list. The serving list last week was totally wrong and a repeat of the previous week. Mike said we used to have a Worship Committee. Steven is willing to take action to organize a new worship committee. Mike explained how the prayer list has been changed to eliminate names that no longer need to be included. It's a 6-week process to remove names. It will be a more reasonable length of time. Terry explained that anyone can request former names to be included in the 4-week cycle again. Mike said he will send details about the change and include in the Friday e-News.

Treasurer's Report

Steven pointed out Trinity's blessings of a full early payment of a \$20,000 pledge for 2024 and the pledge clerk will send a thank you note. Trinity benefited from the loan received for the stained glass window project. Steven explained we need \$44,000 more. Steven reported a strong income from faithful givers and that expense control is tight. Steven and Dave are working on this. Steven reminds the Vestry to always alert him with our questions. Mike asked the length of time on the diocese loan. Don questioned if we paid interest on it. Steven noted it is a 10 year loan with 6% interest. Our rental property also provides good income and the rent was recently increased. Don said it is a very reasonable amount. Mike requested a header be put in the reports. We have no liabilities or unexpected expenses.

Other items

Mike reports on upcoming calendar of services for May. We need to make a decision about the summer service time of 9:00, 9:30 or 10:00 AM. We can decide at our next meeting with a vote. Mike said we also will consider the shared ministry and possibility that they might be involved in

this decision. Mike asked the Vestry if we are ready to meet the team. We will invite John, Jan, Canon Victor, and Chuck to our May meeting. Paul Clayton met with Bishop Heyd and encouraged him to visit Trinity. Paul and Sharon emphasized the enthusiasm of our parish. Steven would like to know when the bishop could come. Mike and Wayne say his calendar may be full. Steven reminded us of Safe Church Training. Steven said a check of \$1,000 was issued to Dave as our gift of thanks for all he does for us. We all agree that he carries a very full load of responsibilities. Jan pointed out the problem that occurs when multiple people try to tell him to do things. Wayne said no one should give Dave assignments except the Wardens or Vestry members with assigned responsibilities. Mike suggests a sign on the door: "Thou shalt talk to the Wardens first". Jan will report this as Vestry representative on Sunday. Steven spoke about Eucharistic Ministers and training available for those who want to become Eucharistic Visitors. Terry will work on editing the wedding policy. Don will hardwire the cameras to stop people from unplugging them.

Steven led us in Compline.

A motion to adjourn was made by Wayne Bunker and seconded by Jan Humbert. No discussion followed. **The vote was unanimous in favor. The motion carried.** The meeting adjourned at 8:50 PM.

Respectfully submitted,
Jan Humbert

Treasurer's Report – April 2024

Balance Sheet

Trinity's assets on March 31, 2023

	Jan 1	YTD	Increase / (Decrease)
Checking – HV	6,396	15,172	8,776
Savings - HV	35,354	48,379	13,025
Investments	811,906	860,257	48,351
Total	\$853,656	923,808	\$70,152

Income Statement

	March 31	YTD	3/31/2023
Operating income	32,652	58,763	26,479
Operating expenses	12,782	43,955	32,334
<i>OE Net profit (loss)</i>	<i>19,870</i>	<i>14,808</i>	<i>(5,855)</i>
Non-operating income	14,373	19,263	3,294
Non-operating expenses	1,651	2,500	4,401
<i>NOP Net profit (loss)</i>	<i>12,722</i>	<i>16,763</i>	<i>(1,107)</i>
Total income	47,025	78,026	29,773
Total expenses	14,433	46,455	36,735
Total Net profit (loss)	\$35,592	\$31,571	\$(6,962)

2024 Pledges:

Pledge Budget	\$88,350
Amount Pledged	\$95,240
Amount paid March 2024	\$ 44,072
Surplus (Deficit) - Pledge Budget	\$(44,278)

Trinity Episcopal Church Notes & Definitions

1. Trinity's Use Restricted Net Assets

Capital Fund: To be used for funding capital improvements to Trinity property.

Memorial Fund: To be used to purchase church items in memory of deceased parishioners.

Columbarium Fund: Funds were used for capital improvements and major repairs to the columbarium.

2. Definitions

Permanently restricted net assets:

Funds that are contribution and other inflows of assets whose use by the organization is limited by donor-imposed restrictions that do not expire or cannot be satisfied by actions taken by the organization.

Other asset increases and reductions that are so restricted.

Reclassifications from or to other net asset classification as a result of donor-imposed terms.

Temporarily restricted net assets:

Contributions and other inflows of assets whose use by the organization is limited by donor-imposed restrictions that either expire with the passage of time or can be satisfied or removed by actions taken by the organization.

Other asset increases and reductions that occur from such conditions.

Reclassifications from or to other net asset classifications as a result of donor-imposed terms, passage of time, or satisfaction and removal by actions of the organization.

Unrestricted Net Assets:

Funds that are neither permanently nor temporarily restricted by requests of the donor.

Treasurer's Report – April 2024

	Mar 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
100 · Income from Property Assets				
100-01 · Building Uses Income	1,265.00	291.67	973.33	433.71%
100-05 · Rental Property	3,521.13	3,085.50	435.63	114.12%
Total 100 · Income from Property Assets	4,786.13	3,377.17	1,408.96	141.72%
103-00 · Income from Banks & Investments				
103-03 · Interest Income	1.76	1.67	0.09	105.39%
103-04 · Withdrawal from Investments	0.00	0.00	0.00	0.0%
Total 103-00 · Income from Banks & Investments	1.76	1.67	0.09	105.39%
105 · Offerings				
105-01 · Plate	393.00	125.00	268.00	314.4%
105-02 · Pledges	27,086.00	7,833.33	19,252.67	345.78%
Total 105 · Offerings	27,479.00	7,958.33	19,520.67	345.29%
106 · Special Offerings				
106-01 · Christmas	0.00	0.00	0.00	0.0%
106-03 · Easter	385.00	655.00	(270.00)	58.78%
Total 106 · Special Offerings	385.00	655.00	(270.00)	58.78%
Total Income	32,651.89	11,992.17	20,659.72	272.28%
Gross Profit	32,651.89	11,992.17	20,659.72	272.28%
Expense				
200 · Administration				
200-03 · Bank Expenses	5.95	7.50	(1.55)	79.33%
200-051 · Vestry	0.00	41.66	(41.66)	0.0%
200-06 · Copier and Folding Machine	391.98	183.32	208.66	213.82%
200-08 · Office Supplies				
200-081 · Computer-Hardware & Software	0.00	66.66	(66.66)	0.0%
200-082 · Paper & Misc. Office Supply	71.49	70.84	0.65	100.92%
200-083 · Subscriptions	88.50	91.67	(3.17)	96.54%
Total 200-08 · Office Supplies	159.99	229.17	(69.18)	69.81%
200-10 · Postage	0.00	33.34	(33.34)	0.0%
200-11 · Printing	0.00	37.45	(37.45)	0.0%
200-12 · Telephone & Internet	194.04	283.34	(89.30)	68.48%
200-18 · Diocesan Convention/Conferences	0.00	0.00	0.00	0.0%
Total 200 · Administration	751.96	815.78	(63.82)	92.18%
201 · Christian Education				
201-02 · Church School	0.00	33.32	(33.32)	0.0%
201-09 · Stewardship	0.00	6.25	(6.25)	0.0%
Total 201 · Christian Education	0.00	39.57	(39.57)	0.0%
202 · Facilities				

202-02 · Grounds Expenses				
202-01 · Building Supplies	28.96	33.32	(4.36)	86.92%
202-021 · Lawn Service	0.00	0.00	0.00	0.0%
202-022 · Snow Removal	1,600.00	888.86	711.14	180.01%
202-023 · Grounds Expenses - Other	0.00	33.33	(33.33)	0.0%
Total 202-02 · Grounds Expenses	1,628.96	955.51	673.45	170.48%
202-04 · Security System	0.00	89.25	(89.25)	0.0%
202-05 · Insurance Property	0.00	0.00	0.00	0.0%
202-06 · Property Maintenance Services	450.00	466.67	(16.67)	96.43%
202-07 · Trash Removal	0.00	20.00	(20.00)	0.0%
202-10 · 18 Old Main St.				
202-106 · 18 Old Main St. - Repair/Maint.	0.00	0.00	0.00	0.0%
202-108 · 18-20 Property/School Taxes	0.00	0.00	0.00	0.0%
Total 202-10 · 18 Old Main St.	0.00	0.00	0.00	0.0%
202-13 · Parish Hall				
202-131 · Parish Hall - Water	0.00	0.00	0.00	0.0%
202-132 · Parish Hall - Electric	115.66	191.68	(76.02)	60.34%
202-133 · Parish Hall - Gas	355.94	330.00	25.94	107.86%
202-136 · Parish Hall - Repair/Maint.	0.00	125.00	(125.00)	0.0%
Total 202-13 · Parish Hall	471.60	646.68	(175.08)	72.93%
202-14 · Church Bldg				
202-141 · Church Bldg - Water	0.00	0.00	0.00	0.0%
202-142 · Church Bldg - Electric	124.59	154.34	(29.75)	80.72%
202-146 · Church Bldg - Repair/Maint	0.00	41.67	(41.67)	0.0%
202-148 · Church Bldg - Gas	338.12	284.86	53.26	118.7%
Total 202-14 · Church Bldg	462.71	480.87	(18.16)	96.22%
202-15 · 20 Old Main St.				
202-156 · 20 Old Main St. - Repair/Maint.	0.00	41.66	(41.66)	0.0%
202-15 · 20 Old Main St. - Other	0.00	0.00	0.00	0.0%
Total 202-15 · 20 Old Main St.	0.00	41.66	(41.66)	0.0%
Total 202 · Facilities	3,013.27	2,700.64	312.63	111.58%
203 · Payroll Expenses				
203-05 · Priest in Charge				
203-051 · Salary	0.00	0.00	0.00	0.0%
203-052 · Housing Allowance	0.00	0.00	0.00	0.0%
203-053 · Tax Reimbursement	0.00	0.00	0.00	0.0%
203-054 · Medical Insurance	0.00	0.00	0.00	0.0%
203-055 · Family Medical Co-Pay	0.00	0.00	0.00	0.0%
203-056 · Dental Insurance	0.00	0.00	0.00	0.0%
203-057 · Pension Premiums	0.00	0.00	0.00	0.0%
203-058 · HSA Contributions	0.00	0.00	0.00	0.0%
203-059 · Continuing Education	0.00	0.00	0.00	0.0%
203-45 · Supply Clergy	1,186.31	1,666.67	(480.36)	71.18%
203-510 · Travel Allowance	0.00	0.00	0.00	0.0%
203-511 · PIC Discretionary Fund	0.00	0.00	0.00	0.0%

Total 203-05 · Priest in Charge	1,186.31	1,666.67	(480.36)	71.18%
203-10 · Music Director				
203-101 · Salary	1,655.20	1,618.75	36.45	102.25%
203-102 · FICA-Medicare	123.21	133.45	(10.24)	92.33%
203-107 · NYS Unemployment	8.73	8.45	0.28	103.31%
203-111 · Supply Organist	0.00	0.00	0.00	0.0%
Total 203-10 · Music Director	1,787.14	1,760.65	26.49	101.51%
203-20 · Parish Administrator				
203-201 · Salary	1,544.76	1,549.16	(4.40)	99.72%
203-202 · FICA-Medicare	121.21	123.41	(2.20)	98.22%
203-204 · NYS Unemployment	8.64	8.34	0.30	103.6%
Total 203-20 · Parish Administrator	1,674.61	1,680.91	(6.30)	99.63%
203-60 · Payroll Benefits				
203-603 · Payroll Service Fees	24.00	24.00	0.00	100.0%
203-604 · Disability Insurance	0.00	0.00	0.00	0.0%
203-605 · Workers Compensation Insurance	117.33	0.00	117.33	100.0%
Total 203-60 · Payroll Benefits	141.33	24.00	117.33	588.88%
Total 203 · Payroll Expenses	4,789.39	5,132.23	(342.84)	93.32%
204 · Outreach				
204-01 · Diocesan Assessment	4,206.00	0.00	4,206.00	100.0%
204-06 · Special Outreach Programs	0.00	0.00	0.00	0.0%
Total 204 · Outreach	4,206.00	0.00	4,206.00	100.0%
205 · Worship				
205-02 · Altar Flowers	0.00	300.00	(300.00)	0.0%
205-03 · Altar Supplies	0.00	0.00	0.00	0.0%
205-08 · Music Expenses	0.00	200.00	(200.00)	0.0%
205-09 · Music Equip. Maintenance	0.00	450.00	(450.00)	0.0%
205-14 · Parish Family	20.99	0.00	20.99	100.0%
Total 205 · Worship	20.99	950.00	(929.01)	2.21%
208 · Special Restricted - Other				
208-06 · Columbarium Expenses	0.00	100.00	(100.00)	0.0%
Total 208 · Special Restricted - Other	0.00	100.00	(100.00)	0.0%
Total Expense	12,781.61	9,738.22	3,043.39	131.25%

FY 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
100 · Income from Property Assets				
100-01 · Building Uses Income	3,165.00	3,500.00	(335.00)	90.43%
100-05 · Rental Property	11,064.34	37,026.00	(25,961.66)	29.88%
Total 100 · Income from Property Assets	14,229.34	40,526.00	(26,296.66)	35.11%
103-00 · Income from Banks & Investments				
103-03 · Interest Income	1.76	20.00	(18.24)	8.8%
103-04 · Withdrawal from Investments	0.00	18,119.18	(18,119.18)	0.0%
Total 103-00 · Income from Banks & Investments	1.76	18,139.18	(18,137.42)	0.01%
105 · Offerings				
105-01 · Plate	732.00	1,500.00	(768.00)	48.8%
105-02 · Pledges	43,340.00	94,000.00	(50,660.00)	46.11%
Total 105 · Offerings	44,072.00	95,500.00	(51,428.00)	46.15%
106 · Special Offerings				
106-01 · Christmas	25.00	900.00	(875.00)	2.78%
106-03 · Easter	435.00	655.00	(220.00)	66.41%
Total 106 · Special Offerings	460.00	1,555.00	(1,095.00)	29.58%
Total Income	58,763.10	155,720.18	(96,957.08)	37.74%
Gross Profit	58,763.10	155,720.18	(96,957.08)	37.74%
Expense				
200 · Administration				
200-03 · Bank Expenses	17.85	90.00	(72.15)	19.83%
200-051 · Vestry	0.00	500.00	(500.00)	0.0%
200-06 · Copier and Folding Machine	1,046.97	2,200.00	(1,153.03)	47.59%
200-08 · Office Supplies				
200-081 · Computer-Hardware & Software	0.00	800.00	(800.00)	0.0%
200-082 · Paper & Misc. Office Supply	107.60	850.00	(742.40)	12.66%
200-083 · Subscriptions	446.00	1,100.00	(654.00)	40.55%
Total 200-08 · Office Supplies	553.60	2,750.00	(2,196.40)	20.13%
200-10 · Postage	281.00	400.00	(119.00)	70.25%
200-11 · Printing	0.00	449.40	(449.40)	0.0%
200-12 · Telephone & Internet	915.58	3,400.00	(2,484.42)	26.93%
200-18 · Diocesan Convention/Conferences	0.00	450.00	(450.00)	0.0%
Total 200 · Administration	2,815.00	10,239.40	(7,424.40)	27.49%
201 · Christian Education				
201-02 · Church School	0.00	400.00	(400.00)	0.0%
201-09 · Stewardship	0.00	75.00	(75.00)	0.0%
Total 201 · Christian Education	0.00	475.00	(475.00)	0.0%
202 · Facilities				

202-02 · Grounds Expenses				
202-01 · Building Supplies	86.05	400.00	(313.95)	21.51%
202-021 · Lawn Service	0.00	4,000.00	(4,000.00)	0.0%
202-022 · Snow Removal	4,800.00	6,222.00	(1,422.00)	77.15%
202-023 · Grounds Expenses - Other	0.00	400.00	(400.00)	0.0%
Total 202-02 · Grounds Expenses	4,886.05	11,022.00	(6,135.95)	44.33%
202-04 · Security System	1,134.48	1,071.00	63.48	105.93%
202-05 · Insurance Property	4,325.00	8,356.70	(4,031.70)	51.76%
202-06 · Property Maintenance Services	1,944.30	5,600.00	(3,655.70)	34.72%
202-07 · Trash Removal	0.00	60.00	(60.00)	0.0%
202-10 · 18 Old Main St.				
202-106 · 18 Old Main St. - Repair/Maint.	0.00	2,500.00	(2,500.00)	0.0%
202-108 · 18-20 Property/School Taxes	1,210.72	6,962.84	(5,752.12)	17.39%
Total 202-10 · 18 Old Main St.	1,210.72	9,462.84	(8,252.12)	12.79%
202-13 · Parish Hall				
202-131 · Parish Hall - Water	53.62	255.00	(201.38)	21.03%
202-132 · Parish Hall - Electric	324.28	2,300.00	(1,975.72)	14.1%
202-133 · Parish Hall - Gas	1,480.74	3,960.00	(2,479.26)	37.39%
202-136 · Parish Hall - Repair/Maint.	706.90	1,500.00	(793.10)	47.13%
Total 202-13 · Parish Hall	2,565.54	8,015.00	(5,449.46)	32.01%
202-14 · Church Bldg				
202-141 · Church Bldg - Water	0.00	200.00	(200.00)	0.0%
202-142 · Church Bldg - Electric	399.23	1,852.00	(1,452.77)	21.56%
202-146 · Church Bldg - Repair/Maint	186.05	500.00	(313.95)	37.21%
202-148 · Church Bldg - Gas	1,425.46	3,418.33	(1,992.87)	41.7%
Total 202-14 · Church Bldg	2,010.74	5,970.33	(3,959.59)	33.68%
202-15 · 20 Old Main St.				
202-156 · 20 Old Main St. - Repair/Maint.	0.00	500.00	(500.00)	0.0%
202-15 · 20 Old Main St. - Other	0.00	0.00	0.00	0.0%
Total 202-15 · 20 Old Main St.	0.00	500.00	(500.00)	0.0%
Total 202 · Facilities	18,076.83	50,057.87	(31,981.04)	36.11%
203 · Payroll Expenses				
203-05 · Priest in Charge				
203-051 · Salary	0.00	5,100.00	(5,100.00)	0.0%
203-052 · Housing Allowance	0.00	3,893.25	(3,893.25)	0.0%
203-053 · Tax Reimbursement	0.00	893.50	(893.50)	0.0%
203-054 · Medical Insurance	0.00	2,225.00	(2,225.00)	0.0%
203-055 · Family Medical Co-Pay	0.00	375.00	(375.00)	0.0%
203-056 · Dental Insurance	0.00	225.00	(225.00)	0.0%
203-057 · Pension Premiums	0.00	1,975.15	(1,975.15)	0.0%
203-058 · HSA Contributions	0.00	450.00	(450.00)	0.0%
203-059 · Continuing Education	0.00	125.00	(125.00)	0.0%
203-45 · Supply Clergy	5,469.13	15,000.00	(9,530.87)	36.46%
203-510 · Travel Allowance	0.00	25.00	(25.00)	0.0%
203-511 · PIC Discretionary Fund	0.00	252.00	(252.00)	0.0%

Total 203-05 · Priest in Charge	5,469.13	30,538.90	(25,069.77)	17.91%
203-10 · Music Director				
203-101 · Salary	6,056.75	19,425.00	(13,368.25)	31.18%
203-102 · FICA-Medicare	433.21	1,601.25	(1,168.04)	27.05%
203-107 · NYS Unemployment	30.33	101.33	(71.00)	29.93%
203-111 · Supply Organist	0.00	700.00	(700.00)	0.0%
Total 203-10 · Music Director	6,520.29	21,827.58	(15,307.29)	29.87%
203-20 · Parish Administrator				
203-201 · Salary	5,416.66	18,590.00	(13,173.34)	29.14%
203-202 · FICA-Medicare	442.76	1,481.00	(1,038.24)	29.9%
203-204 · NYS Unemployment	29.79	100.00	(70.21)	29.79%
Total 203-20 · Parish Administrator	5,889.21	20,171.00	(14,281.79)	29.2%
203-60 · Payroll Benefits				
203-603 · Payroll Service Fees	84.00	348.00	(264.00)	24.14%
203-604 · Disability Insurance	155.58	94.61	60.97	164.44%
203-605 · Workers Compensation Insurance	244.33	1,122.00	(877.67)	21.78%
Total 203-60 · Payroll Benefits	483.91	1,564.61	(1,080.70)	30.93%
Total 203 · Payroll Expenses	18,362.54	74,102.09	(55,739.55)	24.78%
204 · Outreach				
204-01 · Diocesan Assessment	4,206.00	14,880.00	(10,674.00)	28.27%
204-06 · Special Outreach Programs	(150.00)	3,000.00	(3,150.00)	(5.0%)
Total 204 · Outreach	4,056.00	17,880.00	(13,824.00)	22.69%
205 · Worship				
205-02 · Altar Flowers	0.00	700.00	(700.00)	0.0%
205-03 · Altar Supplies	14.00	550.00	(536.00)	2.55%
205-08 · Music Expenses	290.00	461.91	(171.91)	62.78%
205-09 · Music Equip. Maintenance	320.00	900.00	(580.00)	35.56%
205-14 · Parish Family	20.99	800.00	(779.01)	2.62%
Total 205 · Worship	644.99	3,411.91	(2,766.92)	18.9%
208 · Special Restricted - Other				
208-06 · Columbarium Expenses	0.00	100.00	(100.00)	0.0%
Total 208 · Special Restricted - Other	0.00	100.00	(100.00)	0.0%
Total Expense	43,955.36	156,266.27	(112,310.91)	28.13%

25%

C Non-Operating Inc & Exp 3-31-24

	Mar 24	Jan - Mar 24
Ordinary Income/Expense		
Income		
106 · Special Offerings		
106-12 · Columbarium Income	0.00	500.00
Total 106 · Special Offerings	0.00	500.00
107 · Special Offerings-Restricted		
107-18 · Special Offerings	200.00	200.00
107-20 · St. Pauly Shed Income	1,001.56	5,192.26
107-22 · Columbarium Maint. Income	0.00	100.00
Total 107 · Special Offerings-Restricted	1,201.56	5,492.26
108 · Miscellaneous Non Op Income		
108-02 · Miscellaneous Income	13,171.00	13,171.00
108-03 · Donations for Flowers	0.00	100.00
Total 108 · Miscellaneous Non Op Income	13,171.00	13,271.00
Total Income	14,372.56	19,263.26
Gross Profit	14,372.56	19,263.26
Expense		
202 · Facilities		
202-10 · 18 Old Main St.		
202-103 · 18 Old Main St - Electric	19.46	19.46
202-104 · 18 Old Main - Gas	153.44	153.44
202-107 · 18 Old Main St.-Capital Impvmt	178.00	178.00
Total 202-10 · 18 Old Main St.	350.90	350.90
Total 202 · Facilities	350.90	350.90
207 · Miscellaneous Non Op Expenses		
207-02 · Program Expenses	1,120.00	1,868.51
207-04 · Flower Expenses	180.39	280.39
Total 207 · Miscellaneous Non Op Expenses	1,300.39	2,148.90
Total Expense	1,651.29	2,499.80
Net Ordinary Income	12,721.27	16,763.46
Net Income	12,721.27	16,763.46

Appendix A

WORSHIP SCHEDULE FOR September 2023 - August 2024

Service #	<u>Date of Worship</u>	<u>Trinity</u>	Service #	<u>Date of Worship</u>	<u>Trinity</u>
10:00 AM	Worship	Sunday School 9:50 AM	10:00 AM	Worship	Sunday School 9:50 AM
1	9/3/2023	Paul Clayton	1	3/3/2024	Kevin Bean
2	9/10/2023	Kevin Bean	2	3/10/2024	Kevin Bean
3	9/17/2023	Kevin Bean	3	3/17/2024	Kevin Bean
4	9/24/2023	Kevin Bean	4	3/24/2024	Clayton Palm Sunday 10 AM
1	10/1/2023	Kevin Bean	5	3/28/2024	Clayton 6 PM Maundy Thursday Foot Washing
2	10/8/2023	Paul Clayton	6	3/29/2024	Clayton Good Friday NOON
3	10/15/2023	Kevin Bean	7	3/31/2024	Clayton Easter 10 AM
4	10/22/2023	Kevin Bean	1	4/7/2024	Paul Clayton
5	10/29/2023	Kevin Bean	2	4/14/2024	Paul Clayton
1	11/5/2023	Paul Clayton	3	4/21/2024	Kevin Bean
2	11/12/2023	Paul Clayton	4	4/28/2024	Kevin Bean
3	11/19/2023	Paul Clayton	1	5/5/2024	Kevin Bean
4	11/26/2023	Paul Clayton	2	5/12/2024	Kevin Bean
1	12/3/2023	Kevin Bean	3	5/19/2024	Kevin Bean
2	12/10/2023	Kevin Bean	4	5/26/2024	Kevin Bean
3	12/17/2023	Paul Clayton	1	6/2/2024	Paul Clayton
4	12/24/2023	Paul Clayton - 10 AM	2	6/9/2024	Paul Clayton
5	12/24/2023	Paul Clayton - 5 PM	3	6/16/2024	Paul Clayton
6	12/25/2023	Paul Clayton - 10 AM	4	6/23/2024	Paul Clayton
7	12/31/2023	Paul Clayton	5	6/30/2024	Paul Clayton
1	1/7/2024	Paul Clayton	9:00 AM	Summer Worship	Clayton prefers 10 am
2	1/14/2024	Kevin Bean	1	7/7/2024	Paul Clayton
3	1/21/2024	Kevin Bean	2	7/14/2024	Paul Clayton
4	1/28/2024	Kevin Bean	3	7/21/2024	Paul Clayton
1	2/4/2024	Kevin Bean	4	7/28/2024	Paul Clayton
2	2/11/2024	Kevin Bean	1	8/4/2024	Kevin Bean
3	2/14/2024	Kevin Bean NOON	2	8/11/2024	Kevin Bean
4	2/18/2024	Kevin Bean	3	8/18/2024	Kevin Bean
5	2/25/2024	Kevin Bean	4	8/25/2024	Kevin Bean

Appendix A Continued

WORSHIP SCHEDULE FOR September 2024 - August 2025

Service #	<u>Date of Worship</u>	<u>Trinity</u>
10:00 AM	Worship	Sunday School 9:50 AM
1	9/1/2024	Paul Clayton
2	9/8/2024	Kevin Bean
3	9/15/2024	Kevin Bean
4	9/22/2024	Kevin Bean
5	9/29/2024	Kevin Bean
1	10/6/2024	
2	10/13/2024	
3	10/20/2024	
4	10/27/2024	
1	11/3/2024	
2	11/10/2024	
3	11/17/2024	
4	11/24/2024	
1	12/1/2024	
2	12/8/2024	
3	12/15/2024	
4	12/22/2024	
5	12/24/2023	
6	12/25/2024	
7	12/29/2024	
1	1/5/2025	
2	1/12/2025	
3	1/19/2025	
4	1/26/2025	
1	2/2/2025	
2	2/9/2025	
3	2/16/2025	
4	2/23/2025	

Service #	<u>Date of Worship</u>	<u>Trinity</u>
10:00 AM	Worship	Sunday School 9:50 AM
1	3/2/2025	
2	3/9/2025	
3	3/16/2025	
4	3/23/2025	
5	3/30/2025	
1	4/6/2025	
2	4/13/2025	
3	4/20/2025	
4	4/27/2025	
1	5/4/2025	
2	5/11/2025	
3	5/18/2025	
4	5/25/2025	
1	6/1/2025	
2	6/8/2025	
3	6/15/2025	
4	6/22/2025	
5	6/29/2025	
9:00 AM		
1	7/6/2025	
2	7/13/2025	
3	7/20/2025	
4	7/27/2025	
1	8/3/2025	
2	8/10/2025	
3	8/17/2025	
4	8/24/2025	
5	8/31/2025	