Minutes for the Vestry Meeting

September 19, 2024

The meeting was called to order at 7:03 by Wayne Bunker and he offered an opening prayer.

Present: Warden Wayne Bunker, Warden Mike Schappert, Mary Gilkes, Jan Humbert, Don Smith, Steven Blanks, Terry Badura, and David Bishop.

Absent: Marilyn Sullivan

**Follow Up Items**

Approval of July and August meeting minutes. **A motion to approve the minutes for July and August was made by Mike Schappert and seconded by Jan Humbert.**  No discussion followed. **The vote was unanimous in favor.** The motion carried.

Review of past action items:

|  |  |
| --- | --- |
| May 2024 | Assignee |
| Revise the wedding policy for the Trinity Website. Terry will also review the Mariage Information sheet. | Terry Badura – **OPEN** |
| June 2024 | Assignee |
| Work on resolution for Central Hudson Billing Issues. | Steven Blanks, Mike Schappert, Dave Bishop – **OPEN** |
| September | Assignee |
| B&G Committee provide recommendations to the Vestry relative to the work needed at 18 ½ Old Main Street. | Wayne Bunker – **OPEN** |
| Provide the last 12 months of bills from Central Hudson and Common Energy to the assignees. | Steven Blanks, Mike Schappert, Dave Bishop – **OPEN** |
| Notify Marty Krakower to establish furnace and water heater annual maintenance with a contractor. | Dave Bishop – **OPEN** |
| Send the current server list to the committee members of Steven, Mary, Mike, Jan and Marilyn. | Dave Bishop – **OPEN** |
| Update and print the directory per Jan’s marked up copy. | Dave Bishop – **OPEN** |

Terry explained the revision was in progress and reports she has gotten good input from other churches.

Dave accepts and Action Item to provide the last 12 months of bills from Central Hudson and Common Energy to the assignees.

**New Items**

Wayne suggests the B&G committee will meet and provide recommendations relative to the work needed at 18 ½ Old Main Street.

**Ongoing Items**

**Committee Reports**

**Church School**

9/21/24 The older children’s night out with pizza and prayer starts at 5:00 p.m.

9/29/24 The littles resume their meetings with Terry and Jan at 9:50 to 10:30 a.m., so they will be returning to the worship service just after the Peace.

**Rummage Sale Committee**

Research has been ongoing to collect information before our next meeting in October.

**Worship Committee**

**Outreach**

Hunt for History

Fishkill Historical Society and Fishkill Recreation Department have invited Trinity to join with seven other historic venues in Fishkill to participate in the event, Hunt for History. It will take place on September 29, 2024 from 12:00 – 4:00 p.m. This is an excellent opportunity for the public and our congregation to take a tour of our church building and cemetery and to learn about our history dating back to 1757 and the Revolutionary War.

Crop Walk for Hunger

The crop walk will take place on Sunday October 27, 2024 following our worship service. Our congregation, friends, and church school are all invited to join our Trinity team.

**Parish Life**

On September 15th our parish gathered at Bowdoin Park for a worship service led by Fr. Kevin Bean, followed by a picnic with fun games for the children. We enjoyed lots of good food and time to socialize together. Jan and Marilyn updated Trinity’s 2024 Parish Directory. Mary Gilkes reports 34 were in attendance.

**Mini Food Pantry**

The Fishkill Church of the Nazarene is filling and maintaining the SDHC mini food pantry during the month of September. Fishkill Rotary Club will be in charge during October.

**Buildings & Grounds**

Church Furnace Upgrade

* Unanimous approval by Vestry per email votes concluded on 8/16/2024.
* Check for 50% down payment sent in the amount of $3,450.00.
* Work scheduled to be completed in one day - October 15, 2024.

Rental Properties

* **18 Old Main** should be considered also for lolly columns
* **18 ½ Old Main**-List per inspection
* Laminate floor in the kitchen has some holes in it from wear and tear.
* The GFCI outlet on the counter does not work.  He mentioned that there are a bunch of outlets around the house where the plug just falls out of the outlet because they are old and loose.
* The countertop is starting to fall apart on the sides and underneath.
* One of the cabinet doors has trim that is coming loose.
* The light switch and outlet on the wall in the master bedroom next to the stairs does not work.
* The bathroom ceiling is showing signs of moisture and mold due to there not being a vent/fan/light combo in that bathroom.
* The door for the pantry came off and it was placed in the basement.  That's the one Izzy took out and was airing out as he was going to re-install it but someone put it back in the basement.  That needs to be put back on.
* The front door facing Old Main St does not have a storm door and the door needs to be sealed as you can see space and they advised lots of cold air gets in during the winter.
* The floor in the living room seems to be dropping.  Looks like it's about a 1/4 inch lower than it should be.  Dave and I went into the basement and I think we really need to get some Lolly Columns down there for support because those old wood posts seem to be the issue.  I think there is a way to possible raise the floor with those lolly columns.
* We need to get all furnaces serviced for the winter this fall.  I can coordinate that through Folkes which is right there close or we also use Kulk's Plumbing & Heating out of Poughkeepsie for these.
* Photo link - https://photos.app.goo.gl/meeWcggPNugB3XxH9
* **20 Old Main** – have one quote for $8,795 from MZM. Stevens is obtaining a second quote
* Bathroom floor replacement and shower insert.
* add a hook up for a stackable washer/dryer on the backside of the shower wall

Dave accepts an Action Item to notify Marty Krakower to establish furnace and water heater annual maintenance with a contractor.

Don and Connie Smith have selected October 6th for a clean up and will confirm and let people know. The rain date will be October 13th. Connie will email the plan for the cleanup.

Related to outside security cameras for clothing bin and parking lot, Mike Schappert reports there may be something to consider by the next Vestry meeting, or an email vote could be used for approval.

**Worship Committee**

Steven Blanks reports on the visit by Bishop Heyd that was hosted by Fr. Clayton and Sharon Clayton. Mike reports he is trying to meet with Canon Victor still. Steven recommends the Vestry should decide on which of the three Diocesan models to select. A discussion of how to proceed followed. Steven and Mike will coordinate the follow up needed. Steven then reported on the following action items from the last Worship Committee meeting.

1. Determine monthly frequency, day ahead of Vestry meeting at 6 PM.
2. Small team interviewed three candidates for music director. The committee recommended Oleg Reingold and issued revised contract with was signed by Oleg and Wayne Bunker. The pay would be $22,000 annually.
3. Choir practice has resumed for a few weeks. Oleg and the choir have established a rotation of offertory hymns.
4. Dave has Google docs storage for future hymns. Oleg wanted much greater future visibility of hymns for priests.
5. Marilyn and Jan have implemented the half page insert per Vestry recommendation related to the weekly announcements to include with the worship bulletin.

Each meeting in the future will open with prayer with Steven or a volunteer to lead.

1. Membership – maintain active roles. The picnic was fun and worship service with music using a keyboard was fine.
2. Ask members if any questions on roles and your committee assignments.
3. Review process for lay assignments supporting worship – bulletin board, church website, etc. The goal will be having the serving schedule presented with wide distribution at least two months ahead of finalization.
4. Steven will be data mining the past bulletins in their year calendar cycle, and save the music and hymn choices.
5. The committee will be collecting comments of using the prayer book and not having all the text in the worship bulletin.
6. Mary Hendricks and Mike Schappert are working on when to implement the five Trinity Fishkill versions of Prayers of the People. These prayers are being reviewed now.
7. The committee will be seeking comments on the e-News and its format. Steven felt the format should be changed significantly.
8. There will be future work on the procedures for the service roles (ushers, acolytes, EM, etc.). Marilyn has Altar Guild records in order.

Steven noted the committee meeting will be ending with the Compline. It was noted that the Worship Committee is taking over scheduling the serving schedule individuals starting in October. Dave accepted an Action Item to send the current server list to the committee members of Steven, Mary, Mike, Jan and Marilyn.

Dave accepts an action item to update and print the directory per Jan’s marked up copy.

Steven noted he would review stewardship letter which is needed gotten ready for distribution. Wayne Bunker noted there should be a nominating committee for Vestry members that will be needed to replace currently expiring members.

**Worship Schedule**

Jan has arranged for Supply Priests through the dates shown. Jan will start arranging dates for 2025. See Appendix A for the 2024-2025 Worship Schedule.

**From the Office**

* A request to consider a guest Wi-Fi for the Parish Hall as discussed. Mike Schappert noted this would result from the efforts to get a signal to camera locations in the parking lot.
* Final Verizon bill Received for $95.19, after switch to Optimum in the Parish Hall.

**Worship Schedule**

See Appendix A for the 2023-2024 Worship Schedule. Jan has arranged for Supply Priests through the dates shown. July and August worship times will be at 10:00 AM.

**Worship:**

**Supply:**

* Clergy have been arranged per the attached worship schedule in Appendix A.
* When clergy are not available MP may be led by members of the congregation.

**Pastoral Care:**

We have three priests who are on call and support us with pastoral care. This is a professional courtesy.

* Rev. Steve Schunk of St. Mary in the Highlands, Cold Spring, NY
* Rev. John Williams of St. Andrews / St. Luke in Beacon, NY
* Rev. Janice Kotuby of The Church of the Resurrection in Hopewell Jct., NY

**Warden’s Report**

Mike noted he had followed up with Canon Victor a couple of times also. It was noted that the Canon was on sabbatical then on vacation. A discussion by the Vestry followed as to what actions with the Diocese would be needed to followed for obtaining a priest for Trinity. The Wardens will follow up with Canon Victor and Bishop Heyd.

**Treasurer’s Report**

Steven discussed the form currently used to obtain approvals for expenditures. He discussed the categories of requests and noted people who own budget items should sign before being presented to the Wardens for their approval. Steven will create a list and have them sign and the Wardens approve. Steven noted there used to b a reimbursement form so there should be two types of forms in the future, a reimbursement form used for expenses already paid and a bill pay form for upcoming bills that have to be paid. Steven reports that our investments and pledge incomes are both good to date. Steven noted he wanted to continue monthly payments for the Diocese loan for our stained glass window.

Steven led the Compline.

**A motion to adjourn was made by Mike Schappert and seconded by Steven Blanks.** No discussion followed. **The vote was unanimous in favor.** **The motion carried.** The meeting adjourned at 8:20 PM.

Respectfully submitted,

Dave Bishop

**Treasurer’s Report – September 2024**

**Balance Sheet**

Trinity’s assets on August 31, 2024

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Jan 1 |  | YTD |  | Increase / (Decrease) |
| Checking – HV | 6,396 |  | 6,457 |  | 61 |
| Savings - HV | 35,354 |  | 58,542 |  | 23,188 |
| Investments | 811,906 |  | 915,893 |  | 103,987 |
| Total | $853,656 |  | 980,892 |  | $127,236 |

**Income Statement**

 **Aug 31 YTD**

Operating Income 8,167 110,378

Operating Expenses 5,902 86,295

OE Net profit (loss) 2,265 24,083

Non-operating income 1,250 27,021

Non-operating expenses 783 11,742

NOP Net profit (loss) 467 15,279

Total income 9,417 137,399

Total expenses 6,685 98,037

**Total Net profit (loss) $2,732 $39,362**

**2024 Pledges:**

Pledge Budget $88,350

Amount Pledged $95,240

Amount paid July 2024 $79,056

Surplus (Deficit) - Pledge Budget $(9,294)

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **Jan - Dec 24** | **Budget** | **$ Over Budget** | **% of Budget** |
|  | **Ordinary Income/Expense** |  |  |  |  |
|  |  |  | **Income** |  |  |  |  |
|  |  |  |  | **100 · Income from Property Assets** |  |  |  |  |
|  |  |  |  |  | **100-01 · Building Uses Income** | 4,470.00  | 3,500.00  | 970.00  | 127.71%  |
|  |  |  |  |  | **100-05 · Rental Property** | 24,758.53  | 37,026.00  | (12,267.47) | 66.87%  |
|  |  |  |  | **Total 100 · Income from Property Assets** | 29,228.53  | 40,526.00  | (11,297.47) | 72.12%  |
|  |  |  |  | **103-00 · Income from Banks & Investments** |  |  |  |  |
|  |  |  |  |  | **103-03 · Interest Income** | 4.47  | 20.00  | (15.53) | 22.35%  |
|  |  |  |  |  | **103-04 · Withdrawal from Investments** | 0.00  | 18,119.18  | (18,119.18) | 0.0%  |
|  |  |  |  | **Total 103-00 · Income from Banks & Investments** | 4.47  | 18,139.18  | (18,134.71) | 0.03%  |
|  |  |  |  | **105 · Offerings** |  |  |  |  |
|  |  |  |  |  | **105-01 · Plate** | 1,549.00  | 1,500.00  | 49.00  | 103.27%  |
|  |  |  |  |  | **105-02 · Pledges** | 79,056.00  | 94,000.00  | (14,944.00) | 84.1%  |
|  |  |  |  |  | **105-05 · Other Gifts - Unrestricted** | 80.00  |   |   |   |
|  |  |  |  | **Total 105 · Offerings** | 80,685.00  | 95,500.00  | (14,815.00) | 84.49%  |
|  |  |  |  | **106 · Special Offerings** |  |  |  |  |
|  |  |  |  |  | **106-01 · Christmas** | 25.00  | 900.00  | (875.00) | 2.78%  |
|  |  |  |  |  | **106-03 · Easter** | 435.00  | 655.00  | (220.00) | 66.41%  |
|  |  |  |  | **Total 106 · Special Offerings** | 460.00  | 1,555.00  | (1,095.00) | 29.58%  |
|  |  |  | **Total Income** | 110,378.00  | 155,720.18  | (45,342.18) | 70.88%  |
|  |  | **Gross Profit** | 110,378.00  | 155,720.18  | (45,342.18) | 70.88%  |
|  |  |  | **Expense** |  |  |  |  |
|  |  |  |  | **200 · Administration** |  |  |  |  |
|  |  |  |  |  | **200-03 · Bank Expenses** | 47.60  | 90.00  | (42.40) | 52.89%  |
|  |  |  |  |  | **200-051 · Vestry** | 0.00  | 500.00  | (500.00) | 0.0%  |
|  |  |  |  |  | **200-06 · Copier and Folding Machine** | 2,113.36  | 2,200.00  | (86.64) | 96.06%  |
|  |  |  |  |  | **200-08 · Office Supplies** |  |  |  |  |
|  |  |  |  |  |  | **200-081 · Computer-Hardware & Software** | 0.00  | 800.00  | (800.00) | 0.0%  |
|  |  |  |  |  |  | **200-082 · Paper & Misc. Office Supply** | 289.02  | 850.00  | (560.98) | 34.0%  |
|  |  |  |  |  |  | **200-083 · Subscriptions** | 639.49  | 1,100.00  | (460.51) | 58.14%  |
|  |  |  |  |  | **Total 200-08 · Office Supplies** | 928.51  | 2,750.00  | (1,821.49) | 33.76%  |
|  |  |  |  |  | **200-10 · Postage** | 304.74  | 400.00  | (95.26) | 76.19%  |
|  |  |  |  |  | **200-11 · Printing** | 61.29  | 449.40  | (388.11) | 13.64%  |
|  |  |  |  |  | **200-12 · Telephone & Internet** | 2,190.73  | 3,400.00  | (1,209.27) | 64.43%  |
|  |  |  |  |  | **200-18 · Diocesan Convention/Conferences** | 0.00  | 450.00  | (450.00) | 0.0%  |
|  |  |  |  | **Total 200 · Administration** | 5,646.23  | 10,239.40  | (4,593.17) | 55.14%  |
|  |  |  |  | **201 · Christian Education** |  |  |  |  |
|  |  |  |  |  | **201-02 · Church School** | 0.00  | 400.00  | (400.00) | 0.0%  |
|  |  |  |  |  | **201-09 · Stewardship** | 0.00  | 75.00  | (75.00) | 0.0%  |
|  |  |  |  | **Total 201 · Christian Education** | 0.00  | 475.00  | (475.00) | 0.0%  |
|  |  |  |  | **202 · Facilities** |  |  |  |  |
|  |  |  |  |  | **202-02 · Grounds Expenses** |  |  |  |  |
|  |  |  |  |  |  | **202-01 · Building Supplies** | 234.77  | 400.00  | (165.23) | 58.69%  |
|  |  |  |  |  |  | **202-021 · Lawn Service** | 2,290.00  | 4,000.00  | (1,710.00) | 57.25%  |
|  |  |  |  |  |  | **202-022 · Snow Removal** | 4,800.00  | 6,222.00  | (1,422.00) | 77.15%  |
|  |  |  |  |  |  | **202-023 · Grounds Expenses - Other** | 0.00  | 400.00  | (400.00) | 0.0%  |
|  |  |  |  |  |  | **202-02 · Grounds Expenses - Other** | 10.00  |   |   |   |
|  |  |  |  |  | **Total 202-02 · Grounds Expenses** | 7,334.77  | 11,022.00  | (3,687.23) | 66.55%  |
|  |  |  |  |  | **202-04 · Security System** | 1,134.48  | 1,071.00  | 63.48  | 105.93%  |
|  |  |  |  |  | **202-05 · Insurance Property** | 6,636.00  | 8,356.70  | (1,720.70) | 79.41%  |
|  |  |  |  |  | **202-06 · Property Maintenance Services** | 4,271.00  | 5,600.00  | (1,329.00) | 76.27%  |
|  |  |  |  |  | **202-07 · Trash Removal** | 0.00  | 60.00  | (60.00) | 0.0%  |
|  |  |  |  |  | **202-10 · 18 Old Main St.** |  |  |  |  |
|  |  |  |  |  |  | **202-106 · 18 Old Main St. - Repair/Maint.** | 0.00  | 2,500.00  | (2,500.00) | 0.0%  |
|  |  |  |  |  |  | **202-108 · 18-20 Property/School Taxes** | 2,364.63  | 6,962.84  | (4,598.21) | 33.96%  |
|  |  |  |  |  | **Total 202-10 · 18 Old Main St.** | 2,364.63  | 9,462.84  | (7,098.21) | 24.99%  |
|  |  |  |  |  | **202-13 · Parish Hall** |  |  |  |  |
|  |  |  |  |  |  | **202-131 · Parish Hall - Water** | 107.24  | 255.00  | (147.76) | 42.06%  |
|  |  |  |  |  |  | **202-132 · Parish Hall - Electric** | 1,057.52  | 2,300.00  | (1,242.48) | 45.98%  |
|  |  |  |  |  |  | **202-133 · Parish Hall - Gas** | 2,189.03  | 3,960.00  | (1,770.97) | 55.28%  |
|  |  |  |  |  |  | **202-136 · Parish Hall - Repair/Maint.** | 1,113.64  | 1,500.00  | (386.36) | 74.24%  |
|  |  |  |  |  | **Total 202-13 · Parish Hall** | 4,467.43  | 8,015.00  | (3,547.57) | 55.74%  |
|  |  |  |  |  | **202-14 · Church Bldg** |  |  |  |  |
|  |  |  |  |  |  | **202-141 · Church Bldg - Water** | 53.62  | 200.00  | (146.38) | 26.81%  |
|  |  |  |  |  |  | **202-142 · Church Bldg - Electric** | 1,203.23  | 1,852.00  | (648.77) | 64.97%  |
|  |  |  |  |  |  | **202-146 · Church Bldg - Repair/Maint** | 245.96  | 500.00  | (254.04) | 49.19%  |
|  |  |  |  |  |  | **202-148 · Church Bldg - Gas** | 1,908.28  | 3,418.33  | (1,510.05) | 55.83%  |
|  |  |  |  |  | **Total 202-14 · Church Bldg** | 3,411.09  | 5,970.33  | (2,559.24) | 57.13%  |
|  |  |  |  |  | **202-15 · 20 Old Main St.** |  |  |  |  |
|  |  |  |  |  |  | **202-156 · 20 Old Main St. - Repair/Maint.** | 98.60  | 500.00  | (401.40) | 19.72%  |
|  |  |  |  |  |  | **202-15 · 20 Old Main St. - Other** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **Total 202-15 · 20 Old Main St.** | 98.60  | 500.00  | (401.40) | 19.72%  |
|  |  |  |  | **Total 202 · Facilities** | 29,718.00  | 50,057.87  | (20,339.87) | 59.37%  |
|  |  |  |  | **203 · Payroll Expenses** |  |  |  |  |
|  |  |  |  |  | **203-05 · Priest in Charge** |  |  |  |  |
|  |  |  |  |  |  | **203-051 · Salary** | 0.00  | 5,100.00  | (5,100.00) | 0.0%  |
|  |  |  |  |  |  | **203-052 · Housing Allowance** | 0.00  | 3,893.25  | (3,893.25) | 0.0%  |
|  |  |  |  |  |  | **203-053 · Tax Reimbursement** | 0.00  | 893.50  | (893.50) | 0.0%  |
|  |  |  |  |  |  | **203-054 · Medical Insurance** | 0.00  | 2,225.00  | (2,225.00) | 0.0%  |
|  |  |  |  |  |  | **203-055 · Family Medical Co-Pay** | 0.00  | 375.00  | (375.00) | 0.0%  |
|  |  |  |  |  |  | **203-056 · Dental Insurance** | 0.00  | 225.00  | (225.00) | 0.0%  |
|  |  |  |  |  |  | **203-057 · Pension Premiums** | 0.00  | 1,975.15  | (1,975.15) | 0.0%  |
|  |  |  |  |  |  | **203-058 · HSA Contributions** | 0.00  | 450.00  | (450.00) | 0.0%  |
|  |  |  |  |  |  | **203-059 · Continuing Education** | 0.00  | 125.00  | (125.00) | 0.0%  |
|  |  |  |  |  |  | **203-45 · Supply Clergy** | 11,475.37  | 15,000.00  | (3,524.63) | 76.5%  |
|  |  |  |  |  |  | **203-510 · Travel Allowance** | 0.00  | 25.00  | (25.00) | 0.0%  |
|  |  |  |  |  |  | **203-511 · PIC Discretionary Fund** | 93.17  | 252.00  | (158.83) | 36.97%  |
|  |  |  |  |  |  | **203-05 · Priest in Charge - Other** | 20.00  |   |   |   |
|  |  |  |  |  | **Total 203-05 · Priest in Charge** | 11,588.54  | 30,538.90  | (18,950.36) | 37.95%  |
|  |  |  |  |  | **203-10 · Music Director** |  |  |  |  |
|  |  |  |  |  |  | **203-101 · Salary** | 12,867.73  | 19,425.00  | (6,557.27) | 66.24%  |
|  |  |  |  |  |  | **203-102 · FICA-Medicare** | 983.92  | 1,601.25  | (617.33) | 61.45%  |
|  |  |  |  |  |  | **203-107 · NYS Unemployment** | 71.65  | 101.33  | (29.68) | 70.71%  |
|  |  |  |  |  |  | **203-111 · Supply Organist** | 2,550.44  | 700.00  | 1,850.44  | 364.35%  |
|  |  |  |  |  | **Total 203-10 · Music Director** | 16,473.74  | 21,827.58  | (5,353.84) | 75.47%  |
|  |  |  |  |  | **203-20 · Parish Administrator** |  |  |  |  |
|  |  |  |  |  |  | **203-201 · Salary** | 12,154.58  | 18,590.00  | (6,435.42) | 65.38%  |
|  |  |  |  |  |  | **203-202 · FICA-Medicare** | 950.18  | 1,481.00  | (530.82) | 64.16%  |
|  |  |  |  |  |  | **203-204 · NYS Unemployment** | 70.02  | 100.00  | (29.98) | 70.02%  |
|  |  |  |  |  | **Total 203-20 · Parish Administrator** | 13,174.78  | 20,171.00  | (6,996.22) | 65.32%  |
|  |  |  |  |  | **203-60 · Payroll Benefits** |  |  |  |  |
|  |  |  |  |  |  | **203-603 · Payroll Service Fees** | 186.00  | 348.00  | (162.00) | 53.45%  |
|  |  |  |  |  |  | **203-604 · Disability Insurance** | 155.58  | 94.61  | 60.97  | 164.44%  |
|  |  |  |  |  |  | **203-605 · Workers Compensation Insurance** | 244.33  | 1,122.00  | (877.67) | 21.78%  |
|  |  |  |  |  | **Total 203-60 · Payroll Benefits** | 585.91  | 1,564.61  | (978.70) | 37.45%  |
|  |  |  |  | **Total 203 · Payroll Expenses** | 41,822.97  | 74,102.09  | (32,279.12) | 56.44%  |
|  |  |  |  | **204 · Outreach** |  |  |  |  |
|  |  |  |  |  | **204-01 · Diocesan Assessment** | 8,370.00  | 14,880.00  | (6,510.00) | 56.25%  |
|  |  |  |  |  | **204-06 · Special Outreach Programs** | (144.06) | 3,000.00  | (3,144.06) | (4.8%) |
|  |  |  |  | **Total 204 · Outreach** | 8,225.94  | 17,880.00  | (9,654.06) | 46.01%  |
|  |  |  |  | **205 · Worship** |  |  |  |  |
|  |  |  |  |  | **205-02 · Altar Flowers** | 0.00  | 700.00  | (700.00) | 0.0%  |
|  |  |  |  |  | **205-03 · Altar Supplies** | 50.79  | 550.00  | (499.21) | 9.24%  |
|  |  |  |  |  | **205-08 · Music Expenses** | 290.00  | 461.91  | (171.91) | 62.78%  |
|  |  |  |  |  | **205-09 · Music Equip. Maintenance** | 320.00  | 900.00  | (580.00) | 35.56%  |
|  |  |  |  |  | **205-14 · Parish Family** | 220.99  | 800.00  | (579.01) | 27.62%  |
|  |  |  |  | **Total 205 · Worship** | 881.78  | 3,411.91  | (2,530.13) | 25.84%  |
|  |  |  |  | **208 · Special Restricted - Other** |  |  |  |  |
|  |  |  |  |  | **208-06 · Columbarium Expenses** | 0.00  | 100.00  | (100.00) | 0.0%  |
|  |  |  |  | **Total 208 · Special Restricted - Other** | 0.00  | 100.00  | (100.00) | 0.0%  |
|  |  |  | **Total Expense** | 86,294.92  | 156,266.27  | (69,971.35) | 55.22%  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  | 66.67%  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **Aug 24** | **Budget** | **$ Over Budget** | **% of Budget** |
|  | **Ordinary Income/Expense** |  |  |  |  |
|  |  |  | **Income** |  |  |  |  |  |
|  |  |  |  | **100 · Income from Property Assets** |  |  |  |  |
|  |  |  |  |  | **100-01 · Building Uses Income** | 0.00  | 291.67  | (291.67) | 0.0%  |
|  |  |  |  |  | **100-05 · Rental Property** | 3,719.28  | 3,085.50  | 633.78  | 120.54%  |
|  |  |  |  | **Total 100 · Income from Property Assets** | 3,719.28  | 3,377.17  | 342.11  | 110.13%  |
|  |  |  |  | **103-00 · Income from Banks & Investments** |  |  |  |  |
|  |  |  |  |  | **103-03 · Interest Income** | 0.00  | 1.67  | (1.67) | 0.0%  |
|  |  |  |  |  | **103-04 · Withdrawal from Investments** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 103-00 · Income from Banks & Investments** | 0.00  | 1.67  | (1.67) | 0.0%  |
|  |  |  |  | **105 · Offerings** |  |  |  |  |
|  |  |  |  |  | **105-01 · Plate** | 145.00  | 125.00  | 20.00  | 116.0%  |
|  |  |  |  |  | **105-02 · Pledges** | 4,223.00  | 7,833.33  | (3,610.33) | 53.91%  |
|  |  |  |  |  | **105-05 · Other Gifts - Unrestricted** | 80.00  |   |   |   |
|  |  |  |  | **Total 105 · Offerings** | 4,448.00  | 7,958.33  | (3,510.33) | 55.89%  |
|  |  |  |  | **106 · Special Offerings** |  |  |  |  |
|  |  |  |  |  | **106-01 · Christmas** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **106-03 · Easter** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 106 · Special Offerings** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  | **Total Income** | 8,167.28  | 11,337.17  | (3,169.89) | 72.04%  |
|  |  | **Gross Profit** |  | 8,167.28  | 11,337.17  | (3,169.89) | 72.04%  |
|  |  |  | **Expense** |  |  |  |  |  |
|  |  |  |  | **200 · Administration** |  |  |  |  |
|  |  |  |  |  | **200-03 · Bank Expenses** | 5.95  | 7.50  | (1.55) | 79.33%  |
|  |  |  |  |  | **200-051 · Vestry** | 0.00  | 41.67  | (41.67) | 0.0%  |
|  |  |  |  |  | **200-06 · Copier and Folding Machine** | 390.02  | 183.34  | 206.68  | 212.73%  |
|  |  |  |  |  | **200-08 · Office Supplies** |  |  |  |  |
|  |  |  |  |  |  | **200-081 · Computer-Hardware & Software** | 0.00  | 66.67  | (66.67) | 0.0%  |
|  |  |  |  |  |  | **200-082 · Paper & Misc. Office Supply** | 0.00  | 70.82  | (70.82) | 0.0%  |
|  |  |  |  |  |  | **200-083 · Subscriptions** | 23.00  | 91.67  | (68.67) | 25.09%  |
|  |  |  |  |  | **Total 200-08 · Office Supplies** | 23.00  | 229.16  | (206.16) | 10.04%  |
|  |  |  |  |  | **200-10 · Postage** | 0.00  | 33.34  | (33.34) | 0.0%  |
|  |  |  |  |  | **200-11 · Printing** | 0.00  | 37.45  | (37.45) | 0.0%  |
|  |  |  |  |  | **200-12 · Telephone & Internet** | 279.78  | 283.34  | (3.56) | 98.74%  |
|  |  |  |  |  | **200-18 · Diocesan Convention/Conferences** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 200 · Administration** | 698.75  | 815.80  | (117.05) | 85.65%  |
|  |  |  |  | **201 · Christian Education** |  |  |  |  |
|  |  |  |  |  | **201-02 · Church School** | 0.00  | 33.32  | (33.32) | 0.0%  |
|  |  |  |  |  | **201-09 · Stewardship** | 0.00  | 6.25  | (6.25) | 0.0%  |
|  |  |  |  | **Total 201 · Christian Education** | 0.00  | 39.57  | (39.57) | 0.0%  |
|  |  |  |  | **202 · Facilities** |  |  |  |  |
|  |  |  |  |  | **202-02 · Grounds Expenses** |  |  |  |  |
|  |  |  |  |  |  | **202-01 · Building Supplies** | 34.96  | 33.32  | 1.64  | 104.92%  |
|  |  |  |  |  |  | **202-021 · Lawn Service** | 550.00  | 800.00  | (250.00) | 68.75%  |
|  |  |  |  |  |  | **202-022 · Snow Removal** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **202-023 · Grounds Expenses - Other** | 0.00  | 33.33  | (33.33) | 0.0%  |
|  |  |  |  |  |  | **202-02 · Grounds Expenses - Other** | 10.00  |   |   |   |
|  |  |  |  |  | **Total 202-02 · Grounds Expenses** | 594.96  | 866.65  | (271.69) | 68.65%  |
|  |  |  |  |  | **202-04 · Security System** | 0.00  | 89.25  | (89.25) | 0.0%  |
|  |  |  |  |  | **202-05 · Insurance Property** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **202-06 · Property Maintenance Services** | 0.00  | 466.67  | (466.67) | 0.0%  |
|  |  |  |  |  | **202-07 · Trash Removal** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **202-10 · 18 Old Main St.** |  |  |  |  |
|  |  |  |  |  |  | **202-106 · 18 Old Main St. - Repair/Maint.** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **202-108 · 18-20 Property/School Taxes** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **Total 202-10 · 18 Old Main St.** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **202-13 · Parish Hall** |  |  |  |  |
|  |  |  |  |  |  | **202-131 · Parish Hall - Water** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **202-132 · Parish Hall - Electric** | 198.38  | 191.66  | 6.72  | 103.51%  |
|  |  |  |  |  |  | **202-133 · Parish Hall - Gas** | 68.48  | 330.00  | (261.52) | 20.75%  |
|  |  |  |  |  |  | **202-136 · Parish Hall - Repair/Maint.** | 6.27  | 125.00  | (118.73) | 5.02%  |
|  |  |  |  |  | **Total 202-13 · Parish Hall** | 273.13  | 646.66  | (373.53) | 42.24%  |
|  |  |  |  |  | **202-14 · Church Bldg** |  |  |  |  |
|  |  |  |  |  |  | **202-141 · Church Bldg - Water** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **202-142 · Church Bldg - Electric** | 200.06  | 154.34  | 45.72  | 129.62%  |
|  |  |  |  |  |  | **202-146 · Church Bldg - Repair/Maint** | 0.00  | 41.67  | (41.67) | 0.0%  |
|  |  |  |  |  |  | **202-148 · Church Bldg - Gas** | 40.04  | 284.86  | (244.82) | 14.06%  |
|  |  |  |  |  | **Total 202-14 · Church Bldg** | 240.10  | 480.87  | (240.77) | 49.93%  |
|  |  |  |  |  | **202-15 · 20 Old Main St.** |  |  |  |  |
|  |  |  |  |  |  | **202-156 · 20 Old Main St. - Repair/Maint.** | 0.00  | 41.67  | (41.67) | 0.0%  |
|  |  |  |  |  |  | **202-15 · 20 Old Main St. - Other** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **Total 202-15 · 20 Old Main St.** | 0.00  | 41.67  | (41.67) | 0.0%  |
|  |  |  |  | **Total 202 · Facilities** | 1,108.19  | 2,591.77  | (1,483.58) | 42.76%  |
|  |  |  |  | **203 · Payroll Expenses** |  |  |  |  |
|  |  |  |  |  | **203-05 · Priest in Charge** |  |  |  |  |
|  |  |  |  |  |  | **203-051 · Salary** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-052 · Housing Allowance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-053 · Tax Reimbursement** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-054 · Medical Insurance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-055 · Family Medical Co-Pay** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-056 · Dental Insurance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-057 · Pension Premiums** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-058 · HSA Contributions** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-059 · Continuing Education** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-45 · Supply Clergy** | 868.34  | 1,666.67  | (798.33) | 52.1%  |
|  |  |  |  |  |  | **203-510 · Travel Allowance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-511 · PIC Discretionary Fund** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **Total 203-05 · Priest in Charge** | 868.34  | 1,666.67  | (798.33) | 52.1%  |
|  |  |  |  |  | **203-10 · Music Director** |  |  |  |  |
|  |  |  |  |  |  | **203-101 · Salary** | 880.31  | 1,618.75  | (738.44) | 54.38%  |
|  |  |  |  |  |  | **203-102 · FICA-Medicare** | 68.84  | 133.43  | (64.59) | 51.59%  |
|  |  |  |  |  |  | **203-107 · NYS Unemployment** | 5.17  | 8.44  | (3.27) | 61.26%  |
|  |  |  |  |  |  | **203-111 · Supply Organist** | 565.56  | 0.00  | 565.56  | 100.0%  |
|  |  |  |  |  | **Total 203-10 · Music Director** | 1,519.88  | 1,760.62  | (240.74) | 86.33%  |
|  |  |  |  |  | **203-20 · Parish Administrator** |  |  |  |  |
|  |  |  |  |  |  | **203-201 · Salary** | 1,548.76  | 1,549.17  | (0.41) | 99.97%  |
|  |  |  |  |  |  | **203-202 · FICA-Medicare** | 112.76  | 123.42  | (10.66) | 91.36%  |
|  |  |  |  |  |  | **203-204 · NYS Unemployment** | 8.94  | 8.33  | 0.61  | 107.32%  |
|  |  |  |  |  | **Total 203-20 · Parish Administrator** | 1,670.46  | 1,680.92  | (10.46) | 99.38%  |
|  |  |  |  |  | **203-60 · Payroll Benefits** |  |  |  |  |
|  |  |  |  |  |  | **203-603 · Payroll Service Fees** | 18.00  | 36.00  | (18.00) | 50.0%  |
|  |  |  |  |  |  | **203-604 · Disability Insurance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-605 · Workers Compensation Insurance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **Total 203-60 · Payroll Benefits** | 18.00  | 36.00  | (18.00) | 50.0%  |
|  |  |  |  | **Total 203 · Payroll Expenses** | 4,076.68  | 5,144.21  | (1,067.53) | 79.25%  |
|  |  |  |  | **204 · Outreach** |  |  |  |  |
|  |  |  |  |  | **204-01 · Diocesan Assessment** | 0.00  | 3,720.00  | (3,720.00) | 0.0%  |
|  |  |  |  |  | **204-06 · Special Outreach Programs** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 204 · Outreach** | 0.00  | 3,720.00  | (3,720.00) | 0.0%  |
|  |  |  |  | **205 · Worship** |  |  |  |  |
|  |  |  |  |  | **205-02 · Altar Flowers** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **205-03 · Altar Supplies** | 18.48  | 0.00  | 18.48  | 100.0%  |
|  |  |  |  |  | **205-08 · Music Expenses** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **205-09 · Music Equip. Maintenance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **205-14 · Parish Family** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 205 · Worship** | 18.48  | 0.00  | 18.48  | 100.0%  |
|  |  |  |  | **208 · Special Restricted - Other** |  |  |  |  |
|  |  |  |  |  | **208-06 · Columbarium Expenses** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 208 · Special Restricted - Other** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  | **Total Expense** | 5,902.10  | 12,311.35  | (6,409.25) | 47.94%  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **Aug 24** | **Jan - Aug 24** |
|  | **Ordinary Income/Expense** |  |  |
|  |  |  | **Income** |  |  |  |
|  |  |  |  | **106 · Special Offerings** |  |  |
|  |  |  |  |  | **106-12 · Columbarium Income** | 0.00 | 500.00 |
|  |  |  |  | **Total 106 · Special Offerings** | 0.00 | 500.00 |
|  |  |  |  | **107 · Special Offerings-Restricted** |  |  |
|  |  |  |  |  | **107-18 · Special Offerings** | 0.00 | 200.00 |
|  |  |  |  |  | **107-20 · St. Pauly Shed Income** | 1,150.39 | 10,988.93 |
|  |  |  |  |  | **107-22 · Columbarium Maint. Income** | 0.00 | 100.00 |
|  |  |  |  | **Total 107 · Special Offerings-Restricted** | 1,150.39 | 11,288.93 |
|  |  |  |  | **108 · Miscellaneous Non Op Income** |  |  |
|  |  |  |  |  | **108-02 · Miscellaneous Income** | 0.00 | 15,032.23 |
|  |  |  |  |  | **108-03 · Donations for Flowers** | 100.00 | 200.00 |
|  |  |  |  | **Total 108 · Miscellaneous Non Op Income** | 100.00 | 15,232.23 |
|  |  |  | **Total Income** | 1,250.39 | 27,021.16 |
|  |  | **Gross Profit** |  | 1,250.39 | 27,021.16 |
|  |  |  | **Expense** |  |  |  |
|  |  |  |  | **202 · Facilities** |  |  |
|  |  |  |  |  | **202-10 · 18 Old Main St.** |  |  |
|  |  |  |  |  |  | **202-103 · 18 Old Main St - Electric** | 0.00 | 1.16 |
|  |  |  |  |  |  | **202-104 · 18 Old Main - Gas** | 0.00 | 174.89 |
|  |  |  |  |  |  | **202-107 · 18 Old Main St.-Capital Impvmt** | 0.00 | 178.00 |
|  |  |  |  |  | **Total 202-10 · 18 Old Main St.** | 0.00 | 354.05 |
|  |  |  |  | **Total 202 · Facilities** | 0.00 | 354.05 |
|  |  |  |  | **207 · Miscellaneous Non Op Expenses** |  |  |
|  |  |  |  |  | **207-02 · Program Expenses** | 367.46 | 14,244.26 |
|  |  |  |  |  | **207-04 · Flower Expenses** | 100.00 | 680.39 |
|  |  |  |  | **Total 207 · Miscellaneous Non Op Expenses** | 467.46 | 14,924.65 |
|  |  |  | **Total Expense** | 467.46 | 15,278.70 |
|  | **Net Ordinary Income** | 782.93 | 11,742.46 |
| **Net Income** |  |  |  | **782.93** | **11,742.46** |

**Appendix A**

|  |  |  |
| --- | --- | --- |
|  | **WORSHIP SCHEDULE FOR September 2024 - August 2025** |  |
| Service # | Date of Worship | Trinity |  | Service # | Date of Worship | Trinity |  |
| **10:00 AM** | **Worship** | **Sunday School 9:50 AM** |  | **10:00 AM** | **Worship** | **Sunday School 9:50 AM** |  |
| 1 | 9/1/2024 | Paul Clayton |  | 1 | 3/2/2025 |   |  |
| 2 | 9/8/2024 | Kevin Bean |  | 2 | 3/9/2025 |   |  |
| 3 | 9/15/2024 | Kevin Bean |  | 3 | 3/16/2025 |   |  |
| 4 | 9/22/2024 | Kevin Bean |  | 4 | 3/23/2025 |   |  |
| 5 | 9/29/2024 | Kevin Bean |  | 5 | 3/30/2025 |   |  |
| 1 | 10/6/2024 | Paul Clayton |  | 1 | 4/6/2025 |   |  |
| 2 | 10/13/2024 | Paul Clayton |  | 2 | 4/13/2025 |   |  |
| 3 | 10/20/2024 | Paul Clayton |  | 3 | 4/20/2025 |   |  |
| 4 | 10/27/2024 | Paul Clayton |  | 4 | 4/27/2025 |   |  |
| 1 | 11/3/2024 | Kevin Bean |  | 1 | 5/4/2025 |   |  |
| 2 | 11/10/2024 | Kevin Bean |  | 2 | 5/11/2025 |   |  |
| 3 | 11/17/2024 | Kevin Bean |  | 3 | 5/18/2025 |   |  |
| 4 | 11/24/2024 | Kevin Bean |  | 4 | 5/25/2025 |   |  |
| 1 | 12/1/2024 | Kevin Bean |  | 1 | 6/1/2025 |   |  |
| 2 | 12/8/2024 | Kevin Bean |  | 2 | 6/8/2025 |   |  |
| 3 | 12/15/2024 | Paul Clayton |  | 3 | 6/15/2025 |   |  |
| 4 | 12/22/2024 | Paul Clayton |  | 4 | 6/22/2025 |   |  |
| 5 | 12/24/2023 | Paul Clayton |  | 5 | 6/29/2025 |   |  |
| 6 | 12/25/2024 | Paul Clayton |  | **10:00 AM** | **Summer Worship** |   |  |
| 7 | 12/29/2024 | Paul Clayton |  | 1 | 7/6/2025 |   |  |
| 1 | 1/5/2025 |   |  | 2 | 7/13/2025 |   |  |
| 2 | 1/12/2025 |   |  | 3 | 7/20/2025 |   |  |
| 3 | 1/19/2025 |   |  | 4 | 7/27/2025 |   |  |
| 4 | 1/26/2025 |   |  | 1 | 8/3/2025 |   |  |
| 1 | 2/2/2025 |   |  | 2 | 8/10/2025 |   |  |
| 2 | 2/9/2025 |   |  | 3 | 8/17/2025 |   |  |
| 3 | 2/16/2025 |   |  | 4 | 8/24/2025 |   |  |
| 4 | 2/23/2025 |   |  | 5 | 8/31/2025 |   |  |