Minutes for the Vestry Meeting

November 21, 2024

The meeting was called to order at 7:05 by Wayne Bunker and he offered an opening prayer.

Present: Warden Wayne Bunker, Warden Mike Schappert, Marilyn Sullivan, Mary Gilkes, Jan Humbert, Don Smith, Steven Blanks, and Terry Badura

Absent: David Bishop

**Follow Up Items**

Approval of October meeting minutes. **A motion to approve the minutes for October was made by Mike Schappert and seconded by Don Smith.**  No discussion followed. **The vote was seven in favor, none against and one abstention.** The motion carried.

Review of past action items:

|  |  |
| --- | --- |
| May 2024 | Assignee |
| Revise the wedding policy for the Trinity Website. Terry will also review the Mariage Information sheet. | Terry Badura – **OPEN** |
| June 2024 | Assignee |
| Work on resolution for Central Hudson Billing Issues. | Steven Blanks, Mike Schappert, Dave Bishop – **OPEN** |
| September | Assignee |
| B&G Committee provide recommendations to the Vestry relative to the work needed at 18 ½ Old Main Street. | Wayne Bunker – **OPEN** |
| Update and print the directory per Jan’s marked updated copy. | Dave Bishop – **OPEN** |

Terry noted her draft would be presented at the December Vestry meeting.

Mike reported still working on Central Hudson billing issues. A discussion of Common energy followed.

A discussion of whether Trinity will continue to allow Community Based Services, a non profit organization, to continue to use our facilities. Steven Blanks accepts and action item to contact the group about transition out of using our facilities.

A discussion regarding Family Community Church using Trinity facilities followed. Steven Blanks wants their insurance policy and rental agreement. Steven worries about liability. Steven notes they are about $1,300 in arrears for payments to Trinity. He explained what is expected is four meetings; 1 x meal, and one food pantry. Steven is worried about legalities and safety. Mike suggests that a deadline be set for the end of the year. Terry noted if they have not provided insurance for the past six weeks, they should not come back until proof of insurance. Clarification – as of Sunday no insurance policy-can’t use our facility.

Wayne asked for clarification if the order for curtains went through. Jan will check with Nancy -did order for curtains go through.

**Committee Reports**

**Church School**

Classes are set up for the littles twice a month through December. The older kids meet on Saturday, November 23rd to complete making their Thanksgiving cards which will be delivered to a nursing home. Plans are being made for December.

**Rummage Sale Committee**

We have ordered new curtains for the parish hall with funds provided by June Joyce. The Shanahans have been researching materials and labor needed to update the playground with improved safety features. This will be a spring ’25 project.

**Worship Committee**

Steven thanks the committee members for success with worship and working to improve it. The committee proposes:

1. Eliminate intinction and use the common cup.
2. Use altar rail and fill the entire length – stand or kneel (as was five years ago).

Steven noted the Vestry needs to decide on the above items.

A discussion followed regarding ending the livestreaming of our worship services. It was decided to announce to the congregation that livestreaming will stop at the end of 2024. Jan and Steven accept and Action Item that they will speak with Alexander Thomas before this is announced to the parish.

Wayne noted that the Vestry consensus is to eliminate intinction and use the common cup. An announcement will be made next week on December 1st, that we will go back to the common cup beginning on the second Sunday of Advent.

Dave is assigned and Action Item to inform all servers and priests that beginning December 1st worship committee items 1 and 2 above will be done as a regular part of the service.

Steven Blanks noted that Mary Hendrics requests we have approval for Eucharistic Minister training from the Diocese.

Steven noted that at the convention all priests were granted a salary increase or 2.5%. Increases over the past three years have been 7%, 3%, and this year 2.5%.

**Outreach**

We are collecting suggestions for a possible December outreach project.

**Parish Life**

December 8th is the date for the Outback Steakhouse lunch. We need a total of 30 people to sign up. We are also preparing to have a festive coffee hour for Bishop Matt Heyd’s visitation on December 8th. Sign up sheets for the Bishop’s visit to bring food, help set up and clean up are in the narthex and parish hall.

**Mini Food Pantry**

The Fishkill Reformed Church is filling and maintaining the SDHC mini food pantry during the month of November. Trinity will be in charge again in December (Jan, Terry, Michelle, Pam and Connie will be in charge).

**Buildings & Grounds**

The contractor has installed a new church furnace.

* Work on the bathroom at 20 Old Main Street is completed.
* Wayne will work on the support columns in the future.
* Tenants at 20 Old Main are very dependable.
* Don, Connie and Beth’s family did clean up work and power washing.
* Three outdoor cameras on pole by St. Pauley shed and mini food pantry and entrance. We are getting the security we’ve needed. Mike Schappert reports equipment is in and will be installed.
* Don, Wayne and Connie took trees down and opened the view.

Rental Properties

* **18 Old Main** should be considered also for lolly columns.
* **18 ½ Old Main**-B&G will report on their decision regarding this unit after they meet.
* **20 Old Main** – work to upgrade bathroom has been completed.

**From the Office**

Parish payroll – Steven and Dave will work on it Tuesday. The Diocese wants documentation and we will provide date when payroll will be taken over by CLA. Wayne thanks Jan and Steven for taking the minutes and recording the meeting.

**Worship Schedule**

See Appendix A for the 2024-2025 Worship Schedule. Jan has arranged for Supply Priests through the dates shown. Jan accepts and Action Item to provide the dates through the end of 2025 that have been approved by the supply priests.

**Worship:**

**Supply:**

* Clergy have been arranged per the attached worship schedule in Appendix A.
* When clergy are not available MP may be led by members of the congregation.

**Pastoral Care:**

We have three priests who are on call and support us with pastoral care. This is a professional courtesy.

* Rev. Steve Schunk of St. Mary in the Highlands, Cold Spring, NY
* Rev. John Williams of St. Andrews / St. Luke in Beacon, NY
* Rev. Janice Kotuby of The Church of the Resurrection in Hopewell Jct., NY

**Warden’s Report**

Bishop Meeting:

1. Other mechanism of priest support? (very few candidates for clergy).
2. St. Nicholas from New Hamburg they had full time clergy moved to part time and their woman married priest with children requested full time pay and their Endowment is only $20,000, due to needed physical repairs. A bishop met with St. Nicholas and told them to pay full time. Wayne and Mike were invited to dialog with them. Smaller churches in similar circumstances the priest is also person who mentioned our outdated wedding policy. Terry Badura asked who manages our Trinity website. Dave manages site but does not have skill to change it.
3. Pastoral Care – how do we deal with it? Topic to discuss at the bishop’s meeting.
4. Tiered salary system. Topic to discuss at the bishop’s meeting.
5. What is Diocese doing to attract priests? Topic to discuss at the bishop’s meeting.

It was noted that Dave is to send the schedule to the bishop for December 8th.

Jan requested that Mike and Arleen Bullard, from the Diocese, communicate about Matt Heyd’s schedule for December 8th.

A discussion followed regarding if there is a job description for the church administrator and if it needs updates. Mike Schappert accepts an Action item to follow up on the job description.

**Treasurer’s Report**

Steven reported that Trinity’s investments were doing well and that there are no issues with expenses. Page 11 discussion of in and out funds not matching followed. 108-03 actually money coming in. 202-106 flower donation and 207-04 flower expenses. Steven noted positive contributions for pledges. Steven is trying to close the stewardship campaign. Anne Huston reports 2025 pledges. Goal of 27 Pledges $98,540. Some pledges still not returned. Top 3 pledges are 39% of all pledges. Steven noted the 2025 budget will be the same as last year and during our December meeting we should plan to close the final budget. We are in stable financial place. Mike pointed out some entry errors that need to be addressed. What’s our vision for Trinity in five years?

Compline was led by Warden Michael Schappert.

**A motion to adjourn was made by** **Mike Schappert and seconded by Steven Blanks.** No discussion followed. **The vote was unanimous in favor.** **The motion carried.** The meeting adjourned at 8:40 PM.

Respectfully submitted, with much appreciation to Steven for recording the meeting an Jan for taking minutes.

Dave Bishop

**Treasurer’s Report – October 2024**

**Balance Sheet**

Trinity’s assets on September 30, 2024

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Jan 1 |  | YTD |  | Increase / (Decrease) |
| Checking – HV | 6,396 |  | 12,977 |  | 6,581 |
| Savings - HV | 35,354 |  | 61,323 |  | 25,969 |
| Investments | 811,906 |  | 932,173 |  | 120,267 |
| Total | $853,656 |  | 1,006,473 |  | $152,817 |

**Income Statement**

 **Sep 30 YTD**

Operating Income 11,205 120,073

Operating Expenses 21,611 108,207

OE Net profit (loss) (10,406) 11,866

Non-operating income 14,408 41,430

Non-operating expenses 205 15,484

NOP Net profit (loss) 14,203 25,946

Total income 25,613 161,503

Total expenses 21,816 123,691

**Total Net profit (loss) $3,797 $37,812**

**2024 Pledges:**

Pledge Budget $88,350

Amount Pledged $95,240

Amount paid September 2024 $83,777

Surplus (Deficit) - Pledge Budget $(4,573)

**Year to Date**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | **Jan - Dec 24** | **Budget** | **$ Over Budget** | **% of Budget** |
|  |  | **Ordinary Income/Expense** |  |  |  |  |
|  |  |  |  | **Income** |  |  |  |  |
|  |  |  |  |  | **100 · Income from Property Assets** |  |  |  |  |
|  |  |  |  |  |  | **100-01 · Building Uses Income** | 5,215.00  | 3,500.00  | 1,715.00  | 149.0%  |
|  |  |  |  |  |  | **100-05 · Rental Property** | 28,861.48  | 37,026.00  | (8,164.52) | 77.95%  |
|  |  |  |  |  | **Total 100 · Income from Property Assets** | 34,076.48  | 40,526.00  | (6,449.52) | 84.09%  |
|  |  |  |  |  | **103-00 · Income from Banks & Investments** |  |  |  |  |
|  |  |  |  |  |  | **103-03 · Interest Income** | 7.39  | 20.00  | (12.61) | 36.95%  |
|  |  |  |  |  |  | **103-04 · Withdrawal from Investments** | 0.00  | 18,119.18  | (18,119.18) | 0.0%  |
|  |  |  |  |  | **Total 103-00 · Income from Banks & Investments** | 7.39  | 18,139.18  | (18,131.79) | 0.04%  |
|  |  |  |  |  | **105 · Offerings** |  |  |  |  |
|  |  |  |  |  |  | **105-01 · Plate** | 1,652.00  | 1,500.00  | 152.00  | 110.13%  |
|  |  |  |  |  |  | **105-02 · Pledges** | 83,777.00  | 94,000.00  | (10,223.00) | 89.12%  |
|  |  |  |  |  |  | **105-05 · Other Gifts - Unrestricted** | 100.00  |   |   |   |
|  |  |  |  |  | **Total 105 · Offerings** | 85,529.00  | 95,500.00  | (9,971.00) | 89.56%  |
|  |  |  |  |  | **106 · Special Offerings** |  |  |  |  |
|  |  |  |  |  |  | **106-01 · Christmas** | 25.00  | 900.00  | (875.00) | 2.78%  |
|  |  |  |  |  |  | **106-03 · Easter** | 435.00  | 655.00  | (220.00) | 66.41%  |
|  |  |  |  |  | **Total 106 · Special Offerings** | 460.00  | 1,555.00  | (1,095.00) | 29.58%  |
|  |  |  |  | **Total Income** | 120,072.87  | 155,720.18  | (35,647.31) | 77.11%  |
|  |  |  | **Gross Profit** | 120,072.87  | 155,720.18  | (35,647.31) | 77.11%  |
|  |  |  |  | **Expense** |  |  |  |  |
|  |  |  |  |  | **200 · Administration** |  |  |  |  |
|  |  |  |  |  |  | **200-03 · Bank Expenses** | 53.55  | 90.00  | (36.45) | 59.5%  |
|  |  |  |  |  |  | **200-051 · Vestry** | 0.00  | 500.00  | (500.00) | 0.0%  |
|  |  |  |  |  |  | **200-06 · Copier and Folding Machine** | 2,524.94  | 2,200.00  | 324.94  | 114.77%  |
|  |  |  |  |  |  | **200-08 · Office Supplies** |  |  |  |  |
|  |  |  |  |  |  |  | **200-081 · Computer-Hardware & Software** | 0.00  | 800.00  | (800.00) | 0.0%  |
|  |  |  |  |  |  |  | **200-082 · Paper & Misc. Office Supply** | 289.02  | 850.00  | (560.98) | 34.0%  |
|  |  |  |  |  |  |  | **200-083 · Subscriptions** | 704.99  | 1,100.00  | (395.01) | 64.09%  |
|  |  |  |  |  |  | **Total 200-08 · Office Supplies** | 994.01  | 2,750.00  | (1,755.99) | 36.15%  |
|  |  |  |  |  |  | **200-10 · Postage** | 317.74  | 400.00  | (82.26) | 79.44%  |
|  |  |  |  |  |  | **200-11 · Printing** | 61.29  | 449.40  | (388.11) | 13.64%  |
|  |  |  |  |  |  | **200-12 · Telephone & Internet** | 2,863.88  | 3,400.00  | (536.12) | 84.23%  |
|  |  |  |  |  |  | **200-18 · Diocesan Convention/Conferences** | 0.00  | 450.00  | (450.00) | 0.0%  |
|  |  |  |  |  | **Total 200 · Administration** | 6,815.41  | 10,239.40  | (3,423.99) | 66.56%  |
|  |  |  |  |  | **201 · Christian Education** |  |  |  |  |
|  |  |  |  |  |  | **201-02 · Church School** | 0.00  | 400.00  | (400.00) | 0.0%  |
|  |  |  |  |  |  | **201-09 · Stewardship** | 0.00  | 75.00  | (75.00) | 0.0%  |
|  |  |  |  |  | **Total 201 · Christian Education** | 0.00  | 475.00  | (475.00) | 0.0%  |
|  |  |  |  |  | **202 · Facilities** |  |  |  |  |
|  |  |  |  |  |  | **202-02 · Grounds Expenses** |  |  |  |  |
|  |  |  |  |  |  |  | **202-01 · Building Supplies** | 234.77  | 400.00  | (165.23) | 58.69%  |
|  |  |  |  |  |  |  | **202-021 · Lawn Service** | 2,740.00  | 4,000.00  | (1,260.00) | 68.5%  |
|  |  |  |  |  |  |  | **202-022 · Snow Removal** | 4,800.00  | 6,222.00  | (1,422.00) | 77.15%  |
|  |  |  |  |  |  |  | **202-023 · Grounds Expenses - Other** | 0.00  | 400.00  | (400.00) | 0.0%  |
|  |  |  |  |  |  |  | **202-02 · Grounds Expenses - Other** | 10.00  |   |   |   |
|  |  |  |  |  |  | **Total 202-02 · Grounds Expenses** | 7,784.77  | 11,022.00  | (3,237.23) | 70.63%  |
|  |  |  |  |  |  | **202-04 · Security System** | 1,134.48  | 1,071.00  | 63.48  | 105.93%  |
|  |  |  |  |  |  | **202-05 · Insurance Property** | 6,636.00  | 8,356.70  | (1,720.70) | 79.41%  |
|  |  |  |  |  |  | **202-06 · Property Maintenance Services** | 5,171.00  | 5,600.00  | (429.00) | 92.34%  |
|  |  |  |  |  |  | **202-07 · Trash Removal** | 0.00  | 60.00  | (60.00) | 0.0%  |
|  |  |  |  |  |  | **202-10 · 18 Old Main St.** |  |  |  |  |
|  |  |  |  |  |  |  | **202-106 · 18 Old Main St. - Repair/Maint.** | 0.00  | 2,500.00  | (2,500.00) | 0.0%  |
|  |  |  |  |  |  |  | **202-108 · 18-20 Property/School Taxes** | 7,591.86  | 6,962.84  | 629.02  | 109.03%  |
|  |  |  |  |  |  | **Total 202-10 · 18 Old Main St.** | 7,591.86  | 9,462.84  | (1,870.98) | 80.23%  |
|  |  |  |  |  |  | **202-13 · Parish Hall** |  |  |  |  |
|  |  |  |  |  |  |  | **202-131 · Parish Hall - Water** | 107.24  | 255.00  | (147.76) | 42.06%  |
|  |  |  |  |  |  |  | **202-132 · Parish Hall - Electric** | 1,230.63  | 2,300.00  | (1,069.37) | 53.51%  |
|  |  |  |  |  |  |  | **202-133 · Parish Hall - Gas** | 2,262.95  | 3,960.00  | (1,697.05) | 57.15%  |
|  |  |  |  |  |  |  | **202-136 · Parish Hall - Repair/Maint.** | 1,113.64  | 1,500.00  | (386.36) | 74.24%  |
|  |  |  |  |  |  | **Total 202-13 · Parish Hall** | 4,714.46  | 8,015.00  | (3,300.54) | 58.82%  |
|  |  |  |  |  |  | **202-14 · Church Bldg** |  |  |  |  |
|  |  |  |  |  |  |  | **202-141 · Church Bldg - Water** | 53.62  | 200.00  | (146.38) | 26.81%  |
|  |  |  |  |  |  |  | **202-142 · Church Bldg - Electric** | 1,370.22  | 1,852.00  | (481.78) | 73.99%  |
|  |  |  |  |  |  |  | **202-146 · Church Bldg - Repair/Maint** | 3,695.96  | 500.00  | 3,195.96  | 739.19%  |
|  |  |  |  |  |  |  | **202-148 · Church Bldg - Gas** | 1,950.01  | 3,418.33  | (1,468.32) | 57.05%  |
|  |  |  |  |  |  | **Total 202-14 · Church Bldg** | 7,069.81  | 5,970.33  | 1,099.48  | 118.42%  |
|  |  |  |  |  |  | **202-15 · 20 Old Main St.** |  |  |  |  |
|  |  |  |  |  |  |  | **202-156 · 20 Old Main St. - Repair/Maint.** | 98.60  | 500.00  | (401.40) | 19.72%  |
|  |  |  |  |  |  |  | **202-15 · 20 Old Main St. - Other** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **Total 202-15 · 20 Old Main St.** | 98.60  | 500.00  | (401.40) | 19.72%  |
|  |  |  |  |  | **Total 202 · Facilities** | 40,200.98  | 50,057.87  | (9,856.89) | 80.31%  |
|  |  |  |  |  | **203 · Payroll Expenses** |  |  |  |  |
|  |  |  |  |  |  | **203-05 · Priest in Charge** |  |  |  |  |
|  |  |  |  |  |  |  | **203-051 · Salary** | 0.00  | 5,100.00  | (5,100.00) | 0.0%  |
|  |  |  |  |  |  |  | **203-052 · Housing Allowance** | 0.00  | 3,893.25  | (3,893.25) | 0.0%  |
|  |  |  |  |  |  |  | **203-053 · Tax Reimbursement** | 0.00  | 893.50  | (893.50) | 0.0%  |
|  |  |  |  |  |  |  | **203-054 · Medical Insurance** | 0.00  | 2,225.00  | (2,225.00) | 0.0%  |
|  |  |  |  |  |  |  | **203-055 · Family Medical Co-Pay** | 0.00  | 375.00  | (375.00) | 0.0%  |
|  |  |  |  |  |  |  | **203-056 · Dental Insurance** | 0.00  | 225.00  | (225.00) | 0.0%  |
|  |  |  |  |  |  |  | **203-057 · Pension Premiums** | 0.00  | 1,975.15  | (1,975.15) | 0.0%  |
|  |  |  |  |  |  |  | **203-058 · HSA Contributions** | 0.00  | 450.00  | (450.00) | 0.0%  |
|  |  |  |  |  |  |  | **203-059 · Continuing Education** | 0.00  | 125.00  | (125.00) | 0.0%  |
|  |  |  |  |  |  |  | **203-45 · Supply Clergy** | 13,133.08  | 15,000.00  | (1,866.92) | 87.55%  |
|  |  |  |  |  |  |  | **203-510 · Travel Allowance** | 0.00  | 25.00  | (25.00) | 0.0%  |
|  |  |  |  |  |  |  | **203-511 · PIC Discretionary Fund** | 93.17  | 252.00  | (158.83) | 36.97%  |
|  |  |  |  |  |  |  | **203-05 · Priest in Charge - Other** | 147.30  |   |   |   |
|  |  |  |  |  |  | **Total 203-05 · Priest in Charge** | 13,373.55  | 30,538.90  | (17,165.35) | 43.79%  |
|  |  |  |  |  |  | **203-10 · Music Director** |  |  |  |  |
|  |  |  |  |  |  |  | **203-101 · Salary** | 14,701.05  | 19,425.00  | (4,723.95) | 75.68%  |
|  |  |  |  |  |  |  | **203-102 · FICA-Medicare** | 1,125.40  | 1,601.25  | (475.85) | 70.28%  |
|  |  |  |  |  |  |  | **203-107 · NYS Unemployment** | 84.12  | 101.33  | (17.21) | 83.02%  |
|  |  |  |  |  |  |  | **203-111 · Supply Organist** | 2,550.44  | 700.00  | 1,850.44  | 364.35%  |
|  |  |  |  |  |  | **Total 203-10 · Music Director** | 18,461.01  | 21,827.58  | (3,366.57) | 84.58%  |
|  |  |  |  |  |  | **203-20 · Parish Administrator** |  |  |  |  |
|  |  |  |  |  |  |  | **203-201 · Salary** | 13,703.34  | 18,590.00  | (4,886.66) | 73.71%  |
|  |  |  |  |  |  |  | **203-202 · FICA-Medicare** | 1,062.94  | 1,481.00  | (418.06) | 71.77%  |
|  |  |  |  |  |  |  | **203-204 · NYS Unemployment** | 78.96  | 100.00  | (21.04) | 78.96%  |
|  |  |  |  |  |  | **Total 203-20 · Parish Administrator** | 14,845.24  | 20,171.00  | (5,325.76) | 73.6%  |
|  |  |  |  |  |  | **203-60 · Payroll Benefits** |  |  |  |  |
|  |  |  |  |  |  |  | **203-603 · Payroll Service Fees** | 210.00  | 348.00  | (138.00) | 60.35%  |
|  |  |  |  |  |  |  | **203-604 · Disability Insurance** | 155.58  | 94.61  | 60.97  | 164.44%  |
|  |  |  |  |  |  |  | **203-605 · Workers Compensation Insurance** | 244.33  | 1,122.00  | (877.67) | 21.78%  |
|  |  |  |  |  |  | **Total 203-60 · Payroll Benefits** | 609.91  | 1,564.61  | (954.70) | 38.98%  |
|  |  |  |  |  | **Total 203 · Payroll Expenses** | 47,289.71  | 74,102.09  | (26,812.38) | 63.82%  |
|  |  |  |  |  | **204 · Outreach** |  |  |  |  |
|  |  |  |  |  |  | **204-01 · Diocesan Assessment** | 12,680.23  | 14,880.00  | (2,199.77) | 85.22%  |
|  |  |  |  |  |  | **204-06 · Special Outreach Programs** | (144.06) | 3,000.00  | (3,144.06) | (4.8%) |
|  |  |  |  |  | **Total 204 · Outreach** | 12,536.17  | 17,880.00  | (5,343.83) | 70.11%  |
|  |  |  |  |  | **205 · Worship** |  |  |  |  |
|  |  |  |  |  |  | **205-02 · Altar Flowers** | 0.00  | 700.00  | (700.00) | 0.0%  |
|  |  |  |  |  |  | **205-03 · Altar Supplies** | 112.79  | 550.00  | (437.21) | 20.51%  |
|  |  |  |  |  |  | **205-08 · Music Expenses** | 290.00  | 461.91  | (171.91) | 62.78%  |
|  |  |  |  |  |  | **205-09 · Music Equip. Maintenance** | 640.00  | 900.00  | (260.00) | 71.11%  |
|  |  |  |  |  |  | **205-14 · Parish Family** | 322.28  | 800.00  | (477.72) | 40.29%  |
|  |  |  |  |  | **Total 205 · Worship** | 1,365.07  | 3,411.91  | (2,046.84) | 40.01%  |
|  |  |  |  |  | **208 · Special Restricted - Other** |  |  |  |  |
|  |  |  |  |  |  | **208-06 · Columbarium Expenses** | 0.00  | 100.00  | (100.00) | 0.0%  |
|  |  |  |  |  | **Total 208 · Special Restricted - Other** | 0.00  | 100.00  | (100.00) | 0.0%  |
|  |  |  |  | **Total Expense** | 108,207.34  | 156,266.27  | (48,058.93) | 69.25%  |
|  |  |  |  |  |  |  |  |  |  |  | 75.0%  |

**Last Month**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **Sep 24** | **Budget** | **$ Over Budget** | **% of Budget** |
|  | **Ordinary Income/Expense** |  |  |  |  |
|  |  |  | **Income** |  |  |  |  |
|  |  |  |  | **100 · Income from Property Assets** |  |  |  |  |
|  |  |  |  |  | **100-01 · Building Uses Income** | 445.00  | 291.67  | 153.33  | 152.57%  |
|  |  |  |  |  | **100-05 · Rental Property** | 4,102.95  | 3,085.50  | 1,017.45  | 132.98%  |
|  |  |  |  | **Total 100 · Income from Property Assets** | 4,547.95  | 3,377.17  | 1,170.78  | 134.67%  |
|  |  |  |  | **103-00 · Income from Banks & Investments** |  |  |  |  |
|  |  |  |  |  | **103-03 · Interest Income** | 2.92  | 1.66  | 1.26  | 175.9%  |
|  |  |  |  |  | **103-04 · Withdrawal from Investments** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 103-00 · Income from Banks & Investments** | 2.92  | 1.66  | 1.26  | 175.9%  |
|  |  |  |  | **105 · Offerings** |  |  |  |  |
|  |  |  |  |  | **105-01 · Plate** | 148.00  | 125.00  | 23.00  | 118.4%  |
|  |  |  |  |  | **105-02 · Pledges** | 6,486.00  | 7,833.33  | (1,347.33) | 82.8%  |
|  |  |  |  |  | **105-05 · Other Gifts - Unrestricted** | 20.00  |   |   |   |
|  |  |  |  | **Total 105 · Offerings** | 6,654.00  | 7,958.33  | (1,304.33) | 83.61%  |
|  |  |  |  | **106 · Special Offerings** |  |  |  |  |
|  |  |  |  |  | **106-01 · Christmas** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **106-03 · Easter** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 106 · Special Offerings** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  | **Total Income** | 11,204.87  | 11,337.16  | (132.29) | 98.83%  |
|  |  | **Gross Profit** | 11,204.87  | 11,337.16  | (132.29) | 98.83%  |
|  |  |  | **Expense** |  |  |  |  |
|  |  |  |  | **200 · Administration** |  |  |  |  |
|  |  |  |  |  | **200-03 · Bank Expenses** | 5.95  | 7.50  | (1.55) | 79.33%  |
|  |  |  |  |  | **200-051 · Vestry** | 0.00  | 41.66  | (41.66) | 0.0%  |
|  |  |  |  |  | **200-06 · Copier and Folding Machine** | 411.58  | 183.34  | 228.24  | 224.49%  |
|  |  |  |  |  | **200-08 · Office Supplies** |  |  |  |  |
|  |  |  |  |  |  | **200-081 · Computer-Hardware & Software** | 0.00  | 66.67  | (66.67) | 0.0%  |
|  |  |  |  |  |  | **200-082 · Paper & Misc. Office Supply** | 0.00  | 70.84  | (70.84) | 0.0%  |
|  |  |  |  |  |  | **200-083 · Subscriptions** | 65.50  | 91.67  | (26.17) | 71.45%  |
|  |  |  |  |  | **Total 200-08 · Office Supplies** | 65.50  | 229.18  | (163.68) | 28.58%  |
|  |  |  |  |  | **200-10 · Postage** | 13.00  | 33.34  | (20.34) | 38.99%  |
|  |  |  |  |  | **200-11 · Printing** | 0.00  | 37.45  | (37.45) | 0.0%  |
|  |  |  |  |  | **200-12 · Telephone & Internet** | 673.15  | 283.34  | 389.81  | 237.58%  |
|  |  |  |  |  | **200-18 · Diocesan Convention/Conferences** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 200 · Administration** | 1,169.18  | 815.81  | 353.37  | 143.32%  |
|  |  |  |  | **201 · Christian Education** |  |  |  |  |
|  |  |  |  |  | **201-02 · Church School** | 0.00  | 33.34  | (33.34) | 0.0%  |
|  |  |  |  |  | **201-09 · Stewardship** | 0.00  | 6.25  | (6.25) | 0.0%  |
|  |  |  |  | **Total 201 · Christian Education** | 0.00  | 39.59  | (39.59) | 0.0%  |
|  |  |  |  | **202 · Facilities** |  |  |  |  |
|  |  |  |  |  | **202-02 · Grounds Expenses** |  |  |  |  |
|  |  |  |  |  |  | **202-01 · Building Supplies** | 0.00  | 33.34  | (33.34) | 0.0%  |
|  |  |  |  |  |  | **202-021 · Lawn Service** | 450.00  | 0.00  | 450.00  | 100.0%  |
|  |  |  |  |  |  | **202-022 · Snow Removal** | 0.00  | 888.86  | (888.86) | 0.0%  |
|  |  |  |  |  |  | **202-023 · Grounds Expenses - Other** | 0.00  | 33.33  | (33.33) | 0.0%  |
|  |  |  |  |  | **Total 202-02 · Grounds Expenses** | 450.00  | 955.53  | (505.53) | 47.09%  |
|  |  |  |  |  | **202-04 · Security System** | 0.00  | 89.25  | (89.25) | 0.0%  |
|  |  |  |  |  | **202-05 · Insurance Property** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **202-06 · Property Maintenance Services** | 900.00  | 466.67  | 433.33  | 192.86%  |
|  |  |  |  |  | **202-07 · Trash Removal** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **202-10 · 18 Old Main St.** |  |  |  |  |
|  |  |  |  |  |  | **202-106 · 18 Old Main St. - Repair/Maint.** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **202-108 · 18-20 Property/School Taxes** | 5,227.23  | 4,962.84  | 264.39  | 105.33%  |
|  |  |  |  |  | **Total 202-10 · 18 Old Main St.** | 5,227.23  | 4,962.84  | 264.39  | 105.33%  |
|  |  |  |  |  | **202-13 · Parish Hall** |  |  |  |  |
|  |  |  |  |  |  | **202-131 · Parish Hall - Water** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **202-132 · Parish Hall - Electric** | 173.11  | 191.66  | (18.55) | 90.32%  |
|  |  |  |  |  |  | **202-133 · Parish Hall - Gas** | 73.92  | 330.00  | (256.08) | 22.4%  |
|  |  |  |  |  |  | **202-136 · Parish Hall - Repair/Maint.** | 0.00  | 125.00  | (125.00) | 0.0%  |
|  |  |  |  |  | **Total 202-13 · Parish Hall** | 247.03  | 646.66  | (399.63) | 38.2%  |
|  |  |  |  |  | **202-14 · Church Bldg** |  |  |  |  |
|  |  |  |  |  |  | **202-141 · Church Bldg - Water** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **202-142 · Church Bldg - Electric** | 166.99  | 154.34  | 12.65  | 108.2%  |
|  |  |  |  |  |  | **202-146 · Church Bldg - Repair/Maint** | 3,450.00  | 41.67  | 3,408.33  | 8,279.34%  |
|  |  |  |  |  |  | **202-148 · Church Bldg - Gas** | 41.73  | 284.86  | (243.13) | 14.65%  |
|  |  |  |  |  | **Total 202-14 · Church Bldg** | 3,658.72  | 480.87  | 3,177.85  | 760.85%  |
|  |  |  |  |  | **202-15 · 20 Old Main St.** |  |  |  |  |
|  |  |  |  |  |  | **202-156 · 20 Old Main St. - Repair/Maint.** | 0.00  | 41.67  | (41.67) | 0.0%  |
|  |  |  |  |  |  | **202-15 · 20 Old Main St. - Other** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **Total 202-15 · 20 Old Main St.** | 0.00  | 41.67  | (41.67) | 0.0%  |
|  |  |  |  | **Total 202 · Facilities** | 10,482.98  | 7,643.49  | 2,839.49  | 137.15%  |
|  |  |  |  | **203 · Payroll Expenses** |  |  |  |  |
|  |  |  |  |  | **203-05 · Priest in Charge** |  |  |  |  |
|  |  |  |  |  |  | **203-051 · Salary** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-052 · Housing Allowance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-053 · Tax Reimbursement** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-054 · Medical Insurance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-055 · Family Medical Co-Pay** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-056 · Dental Insurance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-057 · Pension Premiums** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-058 · HSA Contributions** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-059 · Continuing Education** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-45 · Supply Clergy** | 1,382.71  | 1,666.67  | (283.96) | 82.96%  |
|  |  |  |  |  |  | **203-510 · Travel Allowance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-511 · PIC Discretionary Fund** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-05 · Priest in Charge - Other** | 100.50  |   |   |   |
|  |  |  |  |  | **Total 203-05 · Priest in Charge** | 1,483.21  | 1,666.67  | (183.46) | 88.99%  |
|  |  |  |  |  | **203-10 · Music Director** |  |  |  |  |
|  |  |  |  |  |  | **203-101 · Salary** | 1,833.32  | 1,618.75  | 214.57  | 113.26%  |
|  |  |  |  |  |  | **203-102 · FICA-Medicare** | 141.48  | 133.45  | 8.03  | 106.02%  |
|  |  |  |  |  |  | **203-107 · NYS Unemployment** | 12.47  | 8.45  | 4.02  | 147.57%  |
|  |  |  |  |  |  | **203-111 · Supply Organist** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **Total 203-10 · Music Director** | 1,987.27  | 1,760.65  | 226.62  | 112.87%  |
|  |  |  |  |  | **203-20 · Parish Administrator** |  |  |  |  |
|  |  |  |  |  |  | **203-201 · Salary** | 1,548.76  | 1,549.17  | (0.41) | 99.97%  |
|  |  |  |  |  |  | **203-202 · FICA-Medicare** | 112.76  | 123.42  | (10.66) | 91.36%  |
|  |  |  |  |  |  | **203-204 · NYS Unemployment** | 8.94  | 8.33  | 0.61  | 107.32%  |
|  |  |  |  |  | **Total 203-20 · Parish Administrator** | 1,670.46  | 1,680.92  | (10.46) | 99.38%  |
|  |  |  |  |  | **203-60 · Payroll Benefits** |  |  |  |  |
|  |  |  |  |  |  | **203-603 · Payroll Service Fees** | 24.00  | 36.00  | (12.00) | 66.67%  |
|  |  |  |  |  |  | **203-604 · Disability Insurance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  |  | **203-605 · Workers Compensation Insurance** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **Total 203-60 · Payroll Benefits** | 24.00  | 36.00  | (12.00) | 66.67%  |
|  |  |  |  | **Total 203 · Payroll Expenses** | 5,164.94  | 5,144.24  | 20.70  | 100.4%  |
|  |  |  |  | **204 · Outreach** |  |  |  |  |
|  |  |  |  |  | **204-01 · Diocesan Assessment** | 4,310.23  | 0.00  | 4,310.23  | 100.0%  |
|  |  |  |  |  | **204-06 · Special Outreach Programs** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 204 · Outreach** | 4,310.23  | 0.00  | 4,310.23  | 100.0%  |
|  |  |  |  | **205 · Worship** |  |  |  |  |
|  |  |  |  |  | **205-02 · Altar Flowers** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **205-03 · Altar Supplies** | 62.00  | 0.00  | 62.00  | 100.0%  |
|  |  |  |  |  | **205-08 · Music Expenses** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  |  | **205-09 · Music Equip. Maintenance** | 320.00  | 450.00  | (130.00) | 71.11%  |
|  |  |  |  |  | **205-14 · Parish Family** | 101.29  | 200.00  | (98.71) | 50.65%  |
|  |  |  |  | **Total 205 · Worship** | 483.29  | 650.00  | (166.71) | 74.35%  |
|  |  |  |  | **208 · Special Restricted - Other** |  |  |  |  |
|  |  |  |  |  | **208-06 · Columbarium Expenses** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  |  | **Total 208 · Special Restricted - Other** | 0.00  | 0.00  | 0.00  | 0.0%  |
|  |  |  | **Total Expense** | 21,610.62  | 14,293.13  | 7,317.49  | 151.2%  |

**Non Operating**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **Sep 24** | **Jan - Sep 24** |
|  | **Ordinary Income/Expense** |  |  |
|  |  |  | **Income** |  |  |  |
|  |  |  |  | **106 · Special Offerings** |  |  |
|  |  |  |  |  | **106-12 · Columbarium Income** | 0.00 | 500.00 |
|  |  |  |  | **Total 106 · Special Offerings** | 0.00 | 500.00 |
|  |  |  |  | **107 · Special Offerings-Restricted** |  |  |
|  |  |  |  |  | **107-18 · Special Offerings** | 0.00 | 200.00 |
|  |  |  |  |  | **107-20 · St. Pauly Shed Income** | 1,134.85 | 12,123.78 |
|  |  |  |  |  | **107-22 · Columbarium Maint. Income** | 0.00 | 100.00 |
|  |  |  |  | **Total 107 · Special Offerings-Restricted** | 1,134.85 | 12,423.78 |
|  |  |  |  | **108 · Miscellaneous Non Op Income** |  |  |
|  |  |  |  |  | **108-02 · Miscellaneous Income** | 13,273.57 | 28,305.80 |
|  |  |  |  |  | **108-03 · Donations for Flowers** | 0.00 | 200.00 |
|  |  |  |  | **Total 108 · Miscellaneous Non Op Income** | 13,273.57 | 28,505.80 |
|  |  |  | **Total Income** | 14,408.42 | 41,429.58 |
|  |  | **Gross Profit** |  | 14,408.42 | 41,429.58 |
|  |  |  | **Expense** |  |  |  |
|  |  |  |  | **202 · Facilities** |  |  |
|  |  |  |  |  | **202-10 · 18 Old Main St.** |  |  |
|  |  |  |  |  |  | **202-103 · 18 Old Main St - Electric** | 0.00 | 1.16 |
|  |  |  |  |  |  | **202-104 · 18 Old Main - Gas** | 0.00 | 174.89 |
|  |  |  |  |  |  | **202-107 · 18 Old Main St.-Capital Impvmt** | 0.00 | 178.00 |
|  |  |  |  |  | **Total 202-10 · 18 Old Main St.** | 0.00 | 354.05 |
|  |  |  |  | **Total 202 · Facilities** | 0.00 | 354.05 |
|  |  |  |  | **207 · Miscellaneous Non Op Expenses** |  |  |
|  |  |  |  |  | **207-02 · Program Expenses** | 205.09 | 14,449.35 |
|  |  |  |  |  | **207-04 · Flower Expenses** | 0.00 | 680.39 |
|  |  |  |  | **Total 207 · Miscellaneous Non Op Expenses** | 205.09 | 15,129.74 |
|  |  |  | **Total Expense** | 205.09 | 15,483.79 |
|  | **Net Ordinary Income** | 14,203.33 | 25,945.79 |
| **Net Income** |  |  |  | **14,203.33** | **25,945.79** |

**Appendix A**

|  |  |  |
| --- | --- | --- |
|  | **WORSHIP SCHEDULE FOR September 2024 - August 2025** |  |
| Service # | Date of Worship | Trinity |  | Service # | Date of Worship | Trinity |  |
| **10:00 AM** | **Worship** | **Sunday School 9:50 AM** |  | **10:00 AM** | **Worship** | **Sunday School 9:50 AM** |  |
| 1 | 9/1/2024 | Paul Clayton |  | 1 | 3/2/2025 |   |  |
| 2 | 9/8/2024 | Kevin Bean |  | 2 | 3/9/2025 |   |  |
| 3 | 9/15/2024 | Kevin Bean |  | 3 | 3/16/2025 |   |  |
| 4 | 9/22/2024 | Kevin Bean |  | 4 | 3/23/2025 |   |  |
| 5 | 9/29/2024 | Kevin Bean |  | 5 | 3/30/2025 |   |  |
| 1 | 10/6/2024 | Paul Clayton |  | 1 | 4/6/2025 |   |  |
| 2 | 10/13/2024 | Paul Clayton |  | 2 | 4/13/2025 |   |  |
| 3 | 10/20/2024 | Paul Clayton |  | 3 | 4/20/2025 |   |  |
| 4 | 10/27/2024 | Paul Clayton |  | 4 | 4/27/2025 |   |  |
| 1 | 11/3/2024 | Kevin Bean |  | 1 | 5/4/2025 |   |  |
| 2 | 11/10/2024 | Kevin Bean |  | 2 | 5/11/2025 |   |  |
| 3 | 11/17/2024 | Kevin Bean |  | 3 | 5/18/2025 |   |  |
| 4 | 11/24/2024 | Kevin Bean |  | 4 | 5/25/2025 |   |  |
| 1 | 12/1/2024 | Kevin Bean |  | 1 | 6/1/2025 |   |  |
| 2 | 12/8/2024 | Kevin Bean |  | 2 | 6/8/2025 |   |  |
| 3 | 12/15/2024 | Paul Clayton |  | 3 | 6/15/2025 |   |  |
| 4 | 12/22/2024 | Paul Clayton |  | 4 | 6/22/2025 |   |  |
| 5 | 12/24/2023 | Paul Clayton |  | 5 | 6/29/2025 |   |  |
| 6 | 12/25/2024 | Paul Clayton |  | **10:00 AM** | **Summer Worship** |   |  |
| 7 | 12/29/2024 | Paul Clayton |  | 1 | 7/6/2025 |   |  |
| 1 | 1/5/2025 |   |  | 2 | 7/13/2025 |   |  |
| 2 | 1/12/2025 |   |  | 3 | 7/20/2025 |   |  |
| 3 | 1/19/2025 |   |  | 4 | 7/27/2025 |   |  |
| 4 | 1/26/2025 |   |  | 1 | 8/3/2025 |   |  |
| 1 | 2/2/2025 |   |  | 2 | 8/10/2025 |   |  |
| 2 | 2/9/2025 |   |  | 3 | 8/17/2025 |   |  |
| 3 | 2/16/2025 |   |  | 4 | 8/24/2025 |   |  |
| 4 | 2/23/2025 |   |  | 5 | 8/31/2025 |   |  |